Livestock Underpass Grant Scheme

Application form

Please complete all fields in this application form. You may experience delays in assessment of your application if we require additional information not provided in this form.

**All applications and supporting documents must be submitted by 5.00 pm (ACST) 30 June 2024.**

|  |
| --- |
| Eligibility checklist |

The applicant must answer **‘yes’** to the following questions. A **No** answer may result in not being eligible for the grant program. Please contact the PIRSA Hotline on 1800 931 314 to discuss.

|  |  |  |
| --- | --- | --- |
| The applicant is an owner, share farmer or lease holder of:   * a primary production business (as defined in the Income Tax Assessment Act 1997), and received more than 50 per cent of their total gross income for the past two years, from primary production business under normal seasonal conditions, or * an entity operating a licenced abattoir, or * an entity operating a livestock saleyard. | Yes | No |
| The land being interlinked by the proposed livestock underpass infrastructure must have been and will continue to be utilised for livestock grazing, or be connected to a saleyard or abattoir. | Yes | No |
| The applicant operates as a sole trader, partnership, trust or private company. | Yes | No |
| The applicant holds an Australian Business Number (ABN) and is registered for GST. | Yes | No |
| The applicant is a legal entity capable of entering into a legally binding agreement with the Minister for Primary Industries and Regional Development / Government of South Australia. | Yes | No |
| The applicant will contribute a minimum of 50 per cent cash contribution (excludes in-kind) to the total budgeted eligible project costs. | Yes | No |
| The applicant will begin the project within 6 months of receiving funding approval from the Minister or Delegate and complete the project within 12 months of the funding approval. | Yes | No |
| The applicant has met the terms and conditions of any previous South Australian Government funding. | Yes | No |
| All activities outlined in this application form have not received and / or will not receive funding in future from another Australian or South Australian government program. | Yes | No |

|  |
| --- |
| Attachment checklist |

To assist in the assessment of your application, please attach (where relevant) the appropriate supporting evidence. This information is mandatory and a minimum requirement for submitting a complete application[[1]](#footnote-1).

|  |  |  |
| --- | --- | --- |
| Required Attachment | Attachment Description |  |
| Eligible applicant status | * 2018–19 and 2019–20 tax returns * 2 most recent financial statements including profit and loss statement, balance sheets and notes. (Interim financial statements for 2020/21 financial year will be accepted).   *.* | Yes  Yes |
| Ability to contribute the necessary cash contribution of the project | Evidence may include:   * Bank statements, letters from financial institutions confirming contribution (documents should include the value and nature of the commitment and any conditions relating to this commitment and be signed by the authorised representative); and/or * Copy of commercial loan agreement(s) with confirmation from the lender that the loan is for the purpose of the Livestock Underpass project. | Yes |
| Council Rate Notice | Current Council rate notice(s) for the land to which the underpass project will be interconnected. | ☐ Yes |
| Written quotes | To be supplied by suitably qualified third-party suppliers. Any underestimation of project activity costs will need to be borne by the Applicant. | ☐ Yes |
| Lease Agreement  Share Farm Agreement | If you lease the property on which your activities are to be undertaken, please attach a copy of your current lease agreement and written confirmation from the land owner that you have permission to undertake the project on their land.  If your livestock enterprise operates as part of a share farm agreement, please attach a copy of your current share agreement and written confirmation from your share farm partner that you as the applicant are responsible for the delivery of the project. | Yes  Yes |
| Public road authority approval | Evidence that consultation has commenced or attach a copy of relevant approval to proceed with project. |  |
| Property map | Map that identifies the location where the underpass is to be constructed including details of the public road to be intersected | ☐ Yes |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section 1 - Applicant details** | | | | | | | | | | | |
| **Name of legal entity** | | |  | | | | | | | | |
| **ABN .** | | |  | | | | | | | | |
| **ACN (if applicable)** | | |  | | | | | | | | |
| **Business address** | | |  | | | | | | | | |
|  | | | Suburb/Town | | |  | | Postcode | |  | |
| **Postal address**  ***(if different to site address)*** | | |  | | | | | | | | |
| Suburb/Town | | |  | | Postcode | |  | |
| **Contact person** | | | | | | | | | | | |
| **Title** |  | **First name** | | |  | | **Surname** | |  | |
| **Position in business** | | | |  | | | | | | |
| **Preferred contact number** | | | |  | | | | | | |
| **Email address** | | | |  | | | | | | |

|  |
| --- |
| Please outline the applicant’s corporate structure (ownership and governance structure) |
|  |

|  |
| --- |
| Section 2 - Property information |

Please list the property(ies) on which the underpass infrastructure is to be interconnected.

### Property 1

|  |  |  |  |
| --- | --- | --- | --- |
| **Land Title Reference** | **Volume** | **Folio** | **Hundred** |
| *Example*  *CT (Certificate of Title)*  *CL (Crown Lease)* | *5852* | *761* | *Hundred of Mount Barker* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Road address** |  | | |
| Property ownership  Property Owner  Share Farmer  Lease Holder  Name: | | | |

### Property 2

|  |  |  |  |
| --- | --- | --- | --- |
| **Land Title Reference** | **Volume** | **Folio** | **Hundred** |
| *Example*  *CT (Certificate of Title)*  *CL (Crown Lease)* | *5852* | *761* | *Hundred of Mount Barker* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Road address** |  | | |
| Property ownership  Property Owner  Share Farmer  Lease Holder  Name: | | | |

*If you have additional properties that you are proposing to complete funded activities on, please copy the above tables and paste directly under each one.*

|  |
| --- |
| **Section 4 - Details of your primary production** |

Complete the table below to provide a brief description of your primary production enterprise.

|  |  |
| --- | --- |
| Key business activities |  |
| Number of years in operation |  |
| Property size (Ha) |  |

Please provide an overview of your underpass proposal and why it is required. (Details can include the topography at the location, e.g. crest or curve that restricts view, any collisions or near misses that have occurred).

Also include details of the number of current and future stock, frequency of stock crossing, time spent crossing stock per week, number of staff required to assist with stock crossing, estimated weekly traffic volume, existing road surface.

|  |
| --- |
|  |

|  |
| --- |
| Section 6 - Project approvals |

Provide further details in the table below.

|  |  |  |
| --- | --- | --- |
| **Required approval** | **Status of approval**  ***(e.g. development application to be submitted, development application submitted)*** | **Expected timeline for approval *(months)*** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Section 8 – Project budget table**

Complete the table below, selecting the activities that you are seeking funding for. Eenter the total cost of the activity, excluding GST. Once you have completed the table,transfer subtotals to the Total Funding Requested row.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Activity No. | Activity description | Proposed completion date | Grant funding sought  (ex GST) | Applicant cash  contribution  (ex GST) | Total activity cost  (ex GST) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | **Total** |  |  |  |

|  |
| --- |
| Section 9 – Declaration and authorisations |

Please tick (✓) the boxes below to acknowledge that you declare and understand that:

Application is complete in all sections and has been signed by an authorised officer of the applicant.

Grant funds will be applied to paying the eligible costs directly incurred in constructing the underpass listed in this application.

Information provided in this application is true and correct.

Deliberately giving false or misleading information is a serious offence under the Oaths Act 1936 (SA) and may lead to prosecution incurred.

I / we will seek independent legal and financial advice about tax consequences of participation in this Scheme (including advice concerning income tax, capital gains tax and goods and services tax).

I/We are authorised to submit this application form.

I/We have read and understood the Livestock Underpass Grant Scheme Guidelines and have obtained clarification and advice where needed.

I/We agree that, subject to approval of our application for the Livestock Underpass Grant Scheme that we will be required to enter into an Agreement with the Minister for Primary Industries and Regional Development / Government of South Australia that sets out the terms and conditions under which support will be advanced.

If the project is approved for funding, all necessary and appropriate approvals will be obtained from the relevant Commonwealth, State and/or Local governments, and the organisation making this application undertakes to manage the proposed Project in accordance with relevant laws and regulations.

I/We agree that neither the Minister for Primary Industries and Regional Development nor the Department of Primary Industries and Regions will be liable to reimburse any losses that may result from this application or the subsequent entering into an Agreement.

I/We acknowledge that this application, including attachments and supporting documents, once submitted to the Department of Primary Industries and Regions will become subject to the operation of the *Freedom of Information Act 1982* (SA), and could, subject to the provisions of that Act, be released pursuant to a request made under that Act.

I/We authorise the Minister for Primary Industries and Regional Development, acting through the Department of Primary Industries and Regions to disclose any information contained in this application, and any attachments and supporting documents, to any other agency of the South Australian Government or to any agency of any other State or Commonwealth for the purpose of or in connection with the administration of the Livestock Underpass Grant Scheme.

I/We acknowledge that the Minister for Primary Industries and Regional Development acting through the Department of Primary Industries and Regions may seek information regarding expenditure on, and outcomes from any of the activities relating to the new Livestock Underpass. This information may include photographs, quotations, tax invoices, receipts, bank statements or other similar records.

I/We understand that we may seek independent legal, accounting, taxation or other expert advice on any aspect of this application.

I/We agree to participate in program monitoring and evaluation activities.

|  |  |
| --- | --- |
| **Full name of authorised representative of applicant** |  |
| **Position in enterprise** |  |
| **Signature** |  |
| **Date** |  |

|  |
| --- |
| **How to apply** |
| Applicants must submit an application together with all supporting documentation to PIRSA by 5.00 pm 0n 30 June 2024. Applications may be submitted by:  **Email to:** [PIRSA.GrantsEnquiries@sa.gov.au](mailto:PIRSA.GrantsEnquiries@sa.gov.au)  **Posting to:** Livestock Underpass Grant Scheme  PIRSA – Grant Management Team  GPO Box 1671  Adelaide SA 5001  **postmarked no later than 5.00pm (ACDT) 30 June 2024**. |
|  |
| **Enquiries** |
| Further information on the program is available through:  Department of Primary Industries and Regions  Telephone: 1800 931 314  Email: [PIRSA.GrantsEnquiries@sa.gov.au](mailto:PIRSA.GrantsEnquiries@sa.gov.au)  Website: [pir.sa.gov.au/livestock-underpass-grants](https://www.pir.sa.gov.au/livestock-underpass-grants) |

1. PIRSA reserves the right to request further financial information from the applicant if required. This may include personal tax returns. [↑](#footnote-ref-1)