

# PIRSA

## **Cost Recovery Implementation Statement for the Spencer Gulf & West Coast Prawn Fishery**

**1 July 2022 to 30 June 2023**



Government  
of South Australia  
Department of Primary  
Industries and Regions

# Cost Recovery Implementation Statement

Information current as of February 2022  
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# Introduction

Wild catch commercial fisheries in South Australia are managed in accordance with the Department of Primary Industries and Regions (PIRSA) Cost Recovery Policy. This policy requires commercial fishery licence fees to fund services related to commercial fisheries management costs. PIRSA Fisheries and Aquaculture continue to manage the process of consulting with service providers and relevant industry associations to establish fishery-based management programs, which form the basis of annual licence fees.

For each sector, the program required to manage the fishery has the following components:

- Assessment and Research Services.
- Fisheries Management Services.
- Compliance Services, including communication, enforcement and monitoring activities.
- Support Services, including Legislation, Licensing and Business Services (Directorate).

This documentation provides a framework to assist in establishing appropriate research, policy, compliance and support services to manage a fishery.

For further information relating to Cost Recovery Reviews, Policy and Framework, they can be found at [https://www.pir.sa.gov.au/fishing/commercial\\_fishing/pirsa\\_services\\_to\\_fisheries\\_industry](https://www.pir.sa.gov.au/fishing/commercial_fishing/pirsa_services_to_fisheries_industry)

Consistent with Principle 7 of the PIRSA Cost Recovery Policy, an annual schedule of meetings for stakeholder engagement and support for the cost recovery process in relation to commercial fisheries is outlined below:

Annual schedule of meetings		
Date	Activity	Parties
Sept/Oct	Review long-term objectives for fishery and update if necessary. Identify priority outcomes for upcoming financial year.	PIRSA and industry association
October	Develop policy, research and compliance work programs in readiness for discussions (fisheries managers with industry) in November.	PIRSA
November	Discuss proposed programs with relevant industry associations and reach agreement on programs for the upcoming period. Industry associations to consult with wider industry.	PIRSA and industry association
February	Formal meetings with industry associations to finalise work programs and summarise costs.	PIRSA and industry association
March	Submit proposed licence fees to Minister. Prepare Ministerial Notice briefing to vary and prescribe lease and licence fees for the next financial year.	PIRSA and government agencies
June	Invoices sent for annual licence fees.	PIRSA

\* Dates above are indicative only and may vary due to unforeseen circumstances that may arise throughout any year.\*\* If a four-year agreement has been adopted, the Cost Recovery Implementation Agreement (CRIA) will determine that an annual meeting will occur to enable annual stakeholder engagement.

## Summary Table - Spencer Gulf Prawn Fishery

2021-22 (\$)	PROGRAM AREA	2022-23 (\$)	COMMENTS	DAYS	FTE
<b>RESEARCH COSTS</b>					
475,531	Stock Assessment and Monitoring	566,303	Year 4 of 4 year of research program.		
16,679	Economic Assessment	17,179	As per contracted services 2022-23		
1,781	Other Research	1,858	Contribution towards Threatened and Endangered Species		
<b>PIRSA RELATED COSTS *</b>					
38,610	Fisheries Management	39,375	Same level of service as previous year	45	0.23
9,240	Legislation	9,420	Same level of service as previous year	10	0.05
18,600	Licensing	18,960	Same level of service as previous year	20	0.10
13,648	Directorate	13,920	Same level of service as previous year	16	0.08
40,032	Compliance	40,832	Same level of service as previous year	32	0.16
67,250	Vessel	68,600	Same level of service as previous year	10	0.05
<b>OTHER COSTS</b>					
90,040	FRDC	83,316	Funding based on 0.25% of rolling three year average GVP		
196,000	Co-Management Services	194,600	Co-management services requested for 2022-23		
<b>967,411</b>	<b>TOTAL</b>	<b>1,054,363</b>			

<b>Licence Fee 2022-23 (\$)</b>	
Licence Fee	27,035
<b>Total of licences</b>	<b>39</b>
<i>Licence Fee 2021-22 (\$)</i>	
<i>Licence Fee</i>	<i>24,805</i>
<b>Total of licences</b>	<b>39</b>

## Summary Table – West Coast Prawn Fishery

2021-22 (\$)	PROGRAM AREA	2022-23 (\$)	COMMENTS	DAYS	FTE
<b>RESEARCH COSTS</b>					
35,578	Stock Assessment and Monitoring	39,200	Year 4 of 4 year research project scope		
768	Economic Assessment	791	As per contracted services 2022-23		
137	Other Research	143	Contribution towards Threatened and Endangered Species		
<b>PIRSA RELATED COSTS *</b>					
6,864	Fisheries Management	7,000	Same level of service as previous year	8	0.04
924	Legislation	942	Same level of service as previous year	1	0.01
1,860	Licensing	1,896	Same level of service as previous year	2	0.01
1,706	Directorate	1,740	Same level of service as previous year	2	0.01
7,506	Compliance	7,656	Same level of service as previous year	6	0.03
13,450	Vessel	13,720	Same level of service as previous year	2	0.01
<b>OTHER COSTS</b>					
4,337	FRDC	3,139	Funding based on 0.25% of rolling three year average GVP		
0	Co-Management Services	0	No Co-management Services requested.		
<b>73,130</b>	<b>TOTAL</b>	<b>76,227</b>			

<b>Licence Fee 2022-23 (\$)</b>	
Licence Fee	25,409
<b>Total of licences</b>	<b>3</b>
<i>Licence Fee 2021-22 (\$)</i>	
<i>Licence Fee</i>	<i>24,377</i>
<b>Total of licences</b>	<b>3</b>



## Program Daily Charge Out Rate 2022-23

	DAILY RATE (\$)					
	Compliance	Vessel	Directorate	Legislation	Licensing	Fisheries Management
<b>Total Employee Expenses</b>	653	2,580	636	734	513	634
<b>Total Operating Expenses</b>	325	2,768	92	66	129	100
<b>Deprecation and Capital Costs</b>	70	1,070	0	0	0	0
<b>Total Other Expenses*</b>	227	442	141	141	305	141
<b>TOTAL DAILY RATE</b>	1,276	6,860	870	942	948	875

**Please Note:** All dollar values have been rounded to the nearest dollar figure.

\* Other expenses includes ICT, finance, human resources, WHS, accommodation, insurance and other costs incurred corporately in providing services to divisions, apportioned across PIRSA using a range of cost drivers such as number of logons, headcount, volume data and other workload indicators, in accordance with PIRSA's cost recovery policy.

## Fishery Management Objectives - Spencer Gulf Prawns

Management Plan Objectives	Outcomes	Fisheries Management	Compliance	Assessment and Research	Leasing and Licensing
<p>Maintain ecologically sustainable prawn biomass.</p> <p>Optimum utilisation and equitable distribution.</p>	<p>Maintain stocks and ecosystem in line with the Management Plan under the <i>Fisheries Management Act 2007</i>.</p> <p>Sufficient data and information are available to undertake real time management.</p> <p>Maximise value within ecologically sustainable limits.</p> <p>Memorandum of Understanding (MoU) between PIRSA and the Association on the activities to be undertaken by the respective parties under the Ministerial delegation to set fishing runs.</p>	<p>Real-time management in accordance with the Harvest Strategy.</p> <p>Preparation, attendance and participation in selected management committee meetings.</p> <p>Auditing fishing strategies and assisting with the application of the delegation.</p> <p>Support implementation of the management plan for the fishery.</p> <p>Continue implementation and management of existing programs.</p> <p>Develop and implement MoU between respective parties re the rules and procedures for setting management arrangements through fishing runs.</p>	<p>Implement compliance program, in accordance with risk assessment.</p> <p>Support implementation of Management Plan.</p> <p>Develop licence conditions for the introduction of eLogs as a compliance or intelligence-gathering tool.</p>	<p>Conduct and report on surveys.</p> <p>Produce biennial stock assessment reports to assess fishery performance, in accordance with Management Plan (2020/21 &amp; 2022/23).</p> <p>Produce annual stock status advice note to inform Harvest Strategy.</p>	<p>Support implementation of Management Plan.</p> <p>Provide ongoing support for licensing queries.</p>

Management Plan Objectives	Outcomes	Fisheries Management	Compliance	Assessment and Research	Leasing and Licensing
Protect and conserve aquatic resources, habitats and ecosystems.	<p>Progress actions and conditions for MSC auditing purposes.</p> <p>Review and implement recommendations in the DAWE WTO accreditation under EPBC Act.</p> <p>Consider and implement any arrangements identified through the ESD RA process</p>	<p>Support implementation of actions and conditions for MSC auditing.</p> <p>Support the development and implementation of bycatch and habitat monitoring programs.</p> <p>Continue implementation and management of existing programs.</p> <p>Consider and implement any processes identified through the ESD risk assessment process in relation to habitats and ecosystems.</p>	Implement compliance program, in accordance with compliance risk assessment.	<p>Support implementation of actions and conditions for MSC.</p> <p>Provide scientific advice on habitat and ecosystem research, when required.</p>	
Enable effective and participative management of the fishery.	Effective engagement with the industry, in accordance with agreed co-management arrangements.	Preparation, attendance and participation at association meetings and provision of advice, as required.	Attend association meetings and provide advice on compliance issues, as required.	Attend association meetings and provide advice on scientific issues, as required.	Provide ongoing support for licensing queries.

## Fishery Management Objectives – West Coast Prawns

Management Plan Objectives	Outcomes	Fisheries Management	Compliance	Assessment and Research	Leasing and Licensing
Maintain ecologically sustainable prawn biomass.	Stock maintenance.	Real-time management in accordance with management policy.	Implement compliance program, in accordance with risk assessment.	Conduct and report on surveys as described in the Harvest Strategy for the fishery.	Provide ongoing support for licensing queries.
Optimum utilisation and equitable distribution of the resources.				Produce annual advice note to inform Harvest Strategy decision rules.	
Ensure optimal utilisation and equitable distribution.	Annual Report for DAWE.	Continue implementation and management of existing programs.  Develop options to assess ecological risks including bycatch.	Implement compliance program, in accordance with risk assessment.		
Cost-effective, efficient and participative management of the fishery.	Effective engagement with the industry, in accordance with agreed co-management arrangements.	Preparation, attendance and participation at association meetings and provision of advice, as required.	Attend association meetings and provide advice on compliance issues, as required.	Attend association meetings and provide scientific advice, as required.	Provide ongoing support for licensing queries.

# Fisheries Management Program

## Program Manager:

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## Program summary

The Fisheries Management Unit of PIRSA Fisheries and Aquaculture undertakes activities such as day-to-day management, long-term planning and policy development for South Australian commercial, recreational and Aboriginal traditional fisheries.

The Fisheries Management unit has the following core functions:

- Administer the *Fisheries Management Act 2007* and regulations.
- Day-to-day management of fisheries resources, to ensure catch and effort levels are commensurate with resource sustainability.
- Develop and implement Management Plans, including Harvest Strategy development and ESD risk assessment, in accordance with the *Fisheries Management Act 2007*.
- Provide advice to the Executive Director, Fisheries and Aquaculture, Minister for Primary Industries and Regional Development, and the Chief Executive on matters relating to fisheries.
- Represent the Executive Director, Fisheries and Aquaculture on committees and other forums on matters related to the administration of the *Fisheries Management Act 2007*.
- Develop over-arching policy frameworks to support fisheries management.
- Build and maintain relationships with key stakeholders, with a particular focus on the commercial fishing sector.
- Progress Australian Government recommendations under EPBC Act (1999) assessment.

## Objectives

To provide day-to-day fisheries management services for the Spencer Gulf and West Coast Prawn Fishery to government and industry, as well as advice and facilitation of fisheries policy and management issues, through the Fisheries Management Program.

## Program strategies and supporting actions and initiatives

### Program delivery

1. Participate in inter- and intra-departmental meetings and workshops on issues relevant to fisheries management.
2. Liaise within the Fisheries and Aquaculture Division, with SARDI Aquatic Sciences, other parts of PIRSA and other State and Commonwealth agencies on matters relevant to fisheries management.

3. Liaise within PIRSA, with other government agencies and with industry representatives in implementing decisions relevant to fisheries management.
4. Conduct regular assessment or review of existing management arrangements for fisheries management, including analysis of statistical information on fisheries and interactions with threatened, endangered and protected species.
5. Coordinate consultation with fishery stakeholders through established co-management processes.
6. Participate in industry liaison in the field and on vessels to strengthen fishery management knowledge and understanding and develop rapport with licence holders.
7. Participate in industry development initiatives related to fisheries management.
8. Attending to general correspondence and enquiries relevant to fisheries.
9. Provide advice to Minister in relation to the management of fisheries and Ministerial correspondence.
10. Communicate on fisheries management issues to key stakeholder groups and the broader community.

### **Anticipated outcomes**

1. Provision of clear instructions for complex legal drafting or compilation of drafts of simple legislative instruments in consultation with the legal manager as necessary for the management of the Spencer Gulf and West Coast Prawn Fishery (regulations, closure notices, licence conditions, Ministerial exemptions, regulation 10 notices under the prawn fisheries regulations etc).
2. Provide advice to the Minister or his/her delegate on setting effort levels for the Spencer Gulf and West Coast Prawn Fishery.
3. Develop and implement a Memorandum of Understanding (MoU) between PIRSA and the Spencer Gulf and West Coast Prawn Fishermen's Association (the Association) detailing the activities to be undertaken by the respective organisations under the Ministerial delegation that has been provided to the Association to set fishing runs.
4. Prepare policies to support fisheries management.
5. Prepare submissions to enable regular assessment of the Spencer Gulf and West Coast Prawn Fishery under the EPBC Act.
6. Prepare annual report to the Australian Government on EPBC Act requirements for the Spencer Gulf and West Coast Prawn fisheries.
7. Prepare regular fisheries status reports.
8. Develop and maintain day-to-day productive working relationships and outcomes through cooperative management and collaboration with stakeholders.
9. Further the development of co-management arrangements.

### **Performance indicators**

1. Strong industry and government involvement in co-management relationship and adherence to formally agreed co-management arrangements.

2. Develop and implement a bycatch monitoring program.
3. Australian Government recommendations met in relation to EPBC assessment.
4. Setting of management arrangements, including fishing runs, for Spencer Gulf and West Coast Prawn Fishery.

## Program effort allocation

The table below includes an abbreviated suite of core activities and initiatives used to manage risks and reflect the anticipated split of effort and associated costs.

Activity	Days	FTE	Cost (\$)
Fisheries Management – Spencer Gulf	45	0.23	39,375
Fisheries Management – West Coast	8	0.04	7,000

**Please Note:** All dollar values have been rounded to the nearest dollar figure.

### Spencer Gulf Prawn Fishery

	Deliverables	Due date
1.	Participate in inter- and intra-departmental meetings and workshops on issues relevant to fisheries management.	Ongoing
2.	Liaise within the Fisheries and Aquaculture Division, with SARDI Aquatic Sciences and other parts of PIRSA on the application, development and implementation of decisions relevant to fisheries management.	Ongoing
3.	Liaise with the Executive Officer of the Spencer Gulf and West Coast Prawn Fishermen's Association (SGWCPFA) and licence holders in the fishery on the application, development and implementation of decisions relevant to fisheries management.	Ongoing
4.	Delivery of SARDI advice note reporting on key performance indicators and stock status in the fishery	30 September 2022
5.	Support the Executive Officer and Coordinator at Sea positions within the SGWCPFA to develop and implement notices under Regulation 10 of the <i>Fisheries Management (Prawn Fisheries) Regulations 2017</i> to set fishing runs and surveys under the delegation these positions have been provided.	Ongoing
6.	Participate in the SGWCPFA Management Committee and Research Sub-Committee meetings, providing accurate and effective information to assist these parties in the development of fisheries management advice to the Executive Director, Fisheries and Aquaculture.	Ongoing
7.	Support implementation and development of a bycatch monitoring program for the fishery in collaboration with the SGWCPFA Executive Officer and SARDI.	Ongoing
8.	Attend to general correspondence and enquiries relevant to the SGPF.	Ongoing
9.	Provide advice to Minister in relation to the management of fisheries and Ministerial correspondence.	Ongoing
10.	Communicate on fisheries management issues to key stakeholder groups and the broader community.	Ongoing

## West Coast Prawn Fishery

	Deliverables	Due date
1.	Participate in inter- and intra-departmental meetings and workshops on issues relevant to fisheries management.	Ongoing
2.	Liaise within the Fisheries and Aquaculture Division, with SARDI Aquatic Sciences and other parts of PIRSA, other government agencies and local government on the application, development and implementation of decisions relevant to fisheries management as required.	Ongoing
3.	Liaise with the Executive Officer of the Spencer Gulf and West Coast Prawn Fishermen's Association (SGWCPFA) and licence holders in the fishery on the application, development and implementation of decisions relevant to fisheries management.	Ongoing
4.	Delivery of SARDI advice note reporting on key performance indicators in the fishery.	30 November 2022
5.	Participate in the SGWCPFA Management Committee and Research Sub-Committee meetings, providing accurate and effective information to assist these parties in the development of fisheries management advice to the Executive Director, Fisheries and Aquaculture.	Ongoing
6.	Attend to general correspondence and enquiries relevant to the WCPF.	Ongoing
7.	Provide advice to Minister in relation to the management of fisheries and Ministerial correspondence.	Ongoing
8.	Communicate on fisheries management issues to key stakeholder groups and the broader community.	Ongoing
9.	Consider request from SGWCPFA regarding amendments to the Management Policy and Harvest Strategy for WCPF	30 June 2023



# Legal Services Program

## Program Manager:

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## Program summary

PIRSA Fisheries & Aquaculture Directorate provides legal services to the Executive Director and all other members of the Division, in particular the policy group, on a daily basis. Among other things these services include strategic advice and problem solving, review of draft documentation and correspondence, statutory interpretation and the provision of general advice and statutory interpretation, in consultation with the Crown Solicitor's Office where necessary, regarding any legal issues relating to proposed actions and the implementation or administration of Spencer Gulf & West Coast Prawn fisheries management and regulatory arrangements through existing legislative frameworks and licence conditions. Consideration is also given to the impacts and effects of other related legislation if and when required.

## Objectives

To provide legal services supporting the implementation of necessary, appropriate and effective statutory and administrative changes to government administration of all fishery sectors, as well as strategic advice and facilitation of related policy development, legislative and regulatory issues, through the Legal Services Program.

## Program strategies and supporting actions and initiatives

### Program effort allocation

The table below includes an abbreviated suite of core activities and initiatives used to manage risks and reflect the anticipated split of effort and associated costs.

Activity	Days	FTE	Cost (\$)
Legal Services – Spencer Gulf	10	0.05	9420
Legal Services – West Coast	1	0.01	942

**Please Note:** All dollar values have been rounded to the nearest dollar figure.

## Anticipated outcomes

### Spencer Gulf & West Coast Prawn Fishery

	Deliverables	Due date
1.	Co-ordinate and review the introduction, amendment or revocation of Fisheries legislation in line with Fisheries Policy decisions i.e. Act or regulation amendments, the introduction of new regulations and drafting of other legislative and administrative instruments such as delegations, licences, permits, closures or exemption instruments as required under the <i>Fisheries Management Act 2007</i> (the Act). New regulations or amendments require the drafting of Cabinet submissions and supporting documentation, including the preparation of drafting instructions, for consideration by Cabinet. This service includes co-ordinating and review of the cabinet process and working with the Office of Parliamentary Counsel and the Crown Solicitor's Office and other government agencies to ensure that proposed regulatory arrangements are accurately described, drafted and scrutinised before being implemented.	Ongoing
2.	Review licensing arrangements required on an as needs basis to lawfully implement approved fishery management policy and measures within the limitations of the Act. The service includes working with the Licensing program (part of Leasing and Licensing) and policy program to ensure licence conditions are effective and where necessary to implement efficient administrative systems and finalise forms and instruments that are legally sound.	Ongoing
3.	Problem solve and review policy developments together with the provision and co-ordination of legal advisory services in liaison with the Crown Solicitor's office relating to and the lawful implementation and administration of the Act, regulations and fisheries management policies, interaction with other Acts, and the defence of those policies and arrangements raised in litigation or industry correspondence.	Ongoing
4.	Coordinate applications for Ministerial exemptions under Part 10 Division 1 and Permits under Part 7 Division 2 of the Act and review draft notices.	Ongoing
5.	Additional legal services to support and review, on an as needs basis, the legislative compliance of decision-making documentation created for the Executive Director, Fisheries and Aquaculture and the Director Operations and other delegates of the Minister under the Act to safeguard the ongoing sustainability of a fishery in any particular year (where required), depending on positive or negative scientific indicators, to implement new fisheries management arrangements (for example the variation of fishing closure arrangements) or new administrative or compliance arrangements (for example, changes to licensing processes, conditions, implementation of closures).	Ongoing
6.	Support compliance for statutory interpretation, problem solving and correspondence advice (per above).	Ongoing

# Leasing and Licensing Program

## Program Manager:

Natasha Read, General Manager Regulatory and Business Services

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## Program summary

The Fisheries Leasing and Licensing unit of PIRSA Fisheries and Aquaculture is responsible for the management of licensing and quota monitoring services.

This business unit provides a range of services related to the timely processing and management of information leading to the issue of licences and other reporting services.

The unit administers a licensing call centre for licence inquiries and other administrative services. The success of these functions is based on maintaining the Primary Industries Information Management System (PIIMS) database.

## Objectives

To provide leasing and licensing services to government and industry through the Leasing and Licensing Program.

## Program strategies and supporting actions and initiatives

### Anticipated outcomes

1. Issue licences to licence holders in an accurate and timely manner.
2. Provide accurate and timely information related to licences.
3. Provide reports as required.

### Program effort allocation

The table below includes an abbreviated suite of core activities and initiatives used to manage risks and reflect the anticipated split of effort and associated costs.

Activity	Days	FTE	Cost (\$)
Leasing and Licensing – Spencer Gulf	20	0.10	18,960
Leasing and Licensing – West Coast	2	0.01	1,896

**Please Note:** All dollar values have been rounded to the nearest dollar figure.

## Spencer Gulf Prawn Fishery

	Deliverables	Due date
	<b>Services to directly support the fishery</b>	
1.	Issue and maintain fishery licences.	Ongoing
2.	Database management for licence and licence holder information.	Ongoing
3.	Collect licence fees and associated payments.	Ongoing
4.	Compose and send quarterly instalment notices.	Ongoing
5.	Record and track unpaid invoices.	Ongoing
6.	Compose and send late payment instalment notices for unpaid quarterly instalments.	Ongoing
7.	Draft and issue notices to fishers.	Ongoing
8.	Process requests for information from fishers who make such inquiries over the counter, through the call centre, via facsimile or e-mail. For example, helping fishers to process information relevant to licensing, application for licence transfers, boat changes, gear enquiries and fishing regulations.	Ongoing
9.	Regularly update information about licence holders.	Ongoing
10.	Research and prepare documents for public record.	Ongoing
11.	Liaise with government stakeholders to verify the credentials of fishers.	Ongoing
12.	Liaise with PIRSA Fisheries and Aquaculture, SARDI Aquatic Sciences, Crown Solicitors and other state and local agencies on matters relevant to the fishery.	Ongoing
13.	Draft and update licence conditions over the duration of the licensing year as determined by the Executive Director, Fisheries and Aquaculture.	Ongoing
14.	Provide information to licence holders relating to the requirements pursuant to licence administration.	Ongoing
15.	Manage calls from fishers regarding late payment notices, fees and general enquiries about their licences.	Ongoing
16.	Provide support regarding an increased frequency of last-minute administrative enquiries from fishers. e.g. master changes, boat variations, as well as provide advice and support to fishers on licence information, to complete the required forms.	Ongoing
17.	Effort required to investigate and implement electronic reporting into fishery and associated troubleshooting between industry, Fisheries and Aquaculture Compliance, Real Time Data, Oracle CMS, PIRSA ICT and SARDI. This effort will be reviewed annually.	Ongoing

	<b>Services to support fisheries management</b>	
1.	Participate in inter and intra departmental meetings and workshops on issues relevant to the fishing industry.	Ongoing
2.	Liaise with relevant staff within PIRSA Fisheries and Aquaculture in implementing decisions relevant to the fishery.	Ongoing
3.	Interrogate the PIIMS database to extract information for other stakeholders to use in preparing reports.	Ongoing
4.	Prepare reports requested by internal and external customers including maintenance of a public register of licence holders.	Ongoing
5.	Liaise with information technology providers to maintain PIIMS and administer licensing requests.	Ongoing

#### West Coast Prawn Fishery

	<b>Deliverables</b>	<b>Due date</b>
	<b>Services to directly support the fishery</b>	
1.	Issue and maintain fishery licences.	Ongoing
2.	Administer and assess applications for new licences prior to date of expiry	30 June 2023
3.	Database management for licence and licence holder information.	Ongoing
4.	Collect licence fees and associated payments.	Ongoing
5.	Compose and send quarterly instalment notices.	Ongoing
6.	Record and track unpaid invoices.	Ongoing
7.	Compose and send late payment instalment notices for un-paid quarterly instalments.	Ongoing
8.	Draft and issue notices to fishers.	Ongoing
9.	Process requests for information from fishers who make such inquiries over the counter, through the call centre, via facsimile or e-mail. For example, helping fishers to process information relevant to licensing, application for licence transfers, boat changes, gear enquiries and fishing regulations.	Ongoing
10.	Regularly update information about licence holders.	Ongoing
11.	Research and prepare documents for public record.	Ongoing
12.	Liaise with government stakeholders to verify the credentials of fishers.	Ongoing
13.	Liaise with PIRSA Fisheries and Aquaculture, SARDI Aquatic Sciences, Crown Solicitors and other state and local agencies on matters relevant to the fishery.	Ongoing
14.	Draft and update licence conditions over the duration of the licensing year as determined by the Executive Director, Fisheries and Aquaculture.	Ongoing

15.	Provide information to licence holders relating to the requirements pursuant to licence administration.	Ongoing
16.	Manage calls from fishers regarding late payment notices, fees and general enquiries about their licences.	Ongoing
17.	Provide support regarding an increased frequency of last minute administrative enquiries from fishers. e.g. master changes, boat variations and quota transfers, as well as provide advice and support to fishers on licence information, to complete the required forms.	Ongoing
18.	Effort required to investigate and implement electronic reporting into fishery and associated troubleshooting between industry, Fisheries and Aquaculture Compliance, Real Time Data, Oracle CMS, PIRSA ICT and SARDI. This effort will be reviewed annually.	Ongoing
	<b>Services to support fisheries management</b>	
1.	Participate in inter and intra departmental meetings and workshops on issues relevant to the fishing industry.	Ongoing
2.	Liaise with relevant staff within PIRSA Fisheries and Aquaculture in implementing decisions relevant to the fishery.	Ongoing
3.	Interrogate the PIIMS database to extract information for other stakeholders to use in preparing reports.	Ongoing
4.	Prepare reports requested by internal and external customers including maintenance of a public register of licence holders.	Ongoing
5.	Liaise with information technology providers to maintain PIIMS and administer licensing requests.	Ongoing

# Directorate Program

## Program Manager:

Natasha Read, General Manager Regulatory and Business Services

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## Program summary

Business Strategy, within the Directorate Unit of PIRSA Fisheries and Aquaculture, provides a range of services to support fisheries management. These include coordinating the cost recovery process and establishing agreements with service providers; coordinating program provider reports; administering external contracts and agreements; and providing audit, financial and human resource functions.

## Objectives

To provide support services to government and industry, as well as advice and facilitation of corporate related policy and management issues, through the Directorate Program that incorporates the Fisheries and Aquaculture Business Strategy unit.

## Program strategies and supporting actions and initiatives

### Program effort allocation

The table below includes an abbreviated suite of core activities and initiatives used to manage risks and reflect the anticipated split of effort and associated costs.

Activity	Days	FTE	Cost (\$)
Directorate – Spencer Gulf	16	0.08	13,920
Directorate – West Coast	2	0.01	1,740

**Please Note:** All dollar values have been rounded to the nearest dollar figure.

## Anticipated outcomes

### Spencer Gulf & West Coast Prawn Fishery

	Deliverables	Due date
1.	Coordinate and facilitate cost recovery processes and program agreements, including liaising with program providers, managers and financial services as required.	Ongoing
2.	Meet with industry on matters relating to cost recovery, licence setting and related policy issues.	Ongoing
3.	Develop and review cost recovery policy, processes and program agreements.	Ongoing
4.	Manage major service providers' contractual agreements, and co-management services contractual agreements with industry associations.	Ongoing
5.	Project manage and administer external contractual services and agreements – including liaising with PIRSA Accredited Purchasing Unit, preparing acquisition plans and selecting evaluation criteria, managing tender processes, drafting purchase recommendations and liaising with the Crown Solicitor's office to develop contractual agreements.	Ongoing
6.	Provide advice on procurement and invoicing requirements.	Ongoing
7.	Consult with the Chief Executive, Executive Director, Fisheries and Aquaculture, Director Operations, PIRSA fisheries managers, and the Office of the Minister and other parties as needed.	Ongoing
8.	Ongoing review, development and documentation of the cost recovery model, framework, processes and roles.	Ongoing
9.	Meet agreed timeframes on management and administration of external contractual services.	Ongoing
10.	Appropriate management of industry funds and services.	Ongoing
11.	Provide an Annual Report on PIRSA's service delivery on the cost recovery agreement to the Executive Officer.	September



# Fisheries Compliance Operations Program

## Program Manager:

Andrew Carr, Regional Manager

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## State Coordinator:

Shane Gassner, Senior Fisheries Officer

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## Program summary

PIRSA Fisheries and Aquaculture teams coordinate compliance activities (outputs) to build awareness and behavioural outcomes that have a long term beneficial impact in the Spencer Gulf & West Coast Prawn Fishery. The objective of the compliance activities (outputs) is to minimise the risks to aquatic resource sustainability, resource allocation and access rights and ultimately commercial economic viability.

The coordination of the compliance outputs is guided by an industry specific compliance plan which was developed in consultation with industry. These outputs are aimed at educating fishers, deterring opportunistic and financially motivated crimes, enforcing the rules and regulations and reducing overall compliance risks to resource sustainability.

## Legislative and regulatory framework

*Fisheries Management Act 2007*

*Fisheries Management (Fish Processors) Regulations 2007*

*Fisheries Management (General) Regulations 2007*

*Fisheries Management (Demerit Points) Regulations 2009*

*Fisheries Management (Prawn Fisheries) Regulations 2006*

*Spencer Gulf & West Coast Prawn Management Plan*

## Program effort, funding and resources

The level of effort required to deliver the compliance program in accordance with the dedicated plan is reviewed annually taking into account:

- previous effort required to deliver established programs developed over last 10 years.
- the identified risks to the fishery and any associated changes.
- shifts or changes to the fishery management.
- changes to fishing practices.
- additional pressures or influences on fishers or the fishery.
- intelligence holdings.
- trends or change behaviours that required monitoring and/or investigation.

- cost effectiveness and identified efficiencies.
- any other relevant information required to deliver an effective compliance program to monitor and enforce the rules and regulations for each fishery.

PIRSA has continually reviewed the Spencer Gulf & West Coast Prawn Fishery compliance program, gaining efficiencies through data driven and targeted operations and re-directing compliance effort where necessary to address current and emerging issues and risks.

The following tables includes the number of days predicted to reflect the anticipated split of effort and associated costs to deliver the compliance outputs for 2022-23.

Table 1: SGP Effort Allocation by Compliance Outputs

Compliance Outputs	Days	FTE	Cost (\$)
Education Awareness	3	0.015	3,828
Effective Deterrence, Monitoring and Surveillance	28	0.14	35,728
Enforcement	1	0.005	1,276
<b>TOTAL OFFICER DAYS</b>	<b>32</b>	<b>0.16</b>	<b>40,832</b>
<b>Fisheries Patrol Vessel Southern Ranger</b>	<b>10</b>		<b>68,600</b>

Table2: WCP Effort Allocation by Compliance Outputs

Compliance Outputs	Days	FTE	Cost (\$)
Education Awareness	1	0.005	1,276
Effective Deterrence, Monitoring and Surveillance	4	0.02	5,104
Enforcement	1	0.005	1,276
<b>TOTAL OFFICER DAYS</b>	<b>6</b>	<b>0.03</b>	<b>7,656</b>
<b>Fisheries Patrol Vessel Southern Ranger</b>	<b>2</b>		<b>13,720</b>

**Please Note;** to comply with Work Health and Safety obligations and evidentiary requirements, operational activities are generally required to be undertaken by a minimum of two (2) officers at any time.

## IT systems, technology and data

Fisheries and Aquaculture Compliance Operations are supported by a number of electronic systems which continue to be refined to allow optimum delivery of information in a reliable and timely way. Some of the key systems that assist to drive the compliance outputs include:

- IBase and Analyst Notebooks (Intelligence system).
- FACT (Fisheries and Aquaculture Information Collection Tool).

- Timewise (Effort Reporting Tool).
- Evidence.com (Video Evidence Collection Tool).
- PIIMS (Primary Industries Information Management System – Quota and Licence Information).
- eCatch.
- eBrief (prosecutions system).
- Vessel Monitoring System (VMS).
- Commercial Fishing Application.

## **Delivery outputs**

The coordination of compliance outputs is guided by an industry specific compliance plan which was developed in consultation with the Spencer Gulf & West Coast Prawn Industry. The plan ensures compliance effort is intelligence driven, efficient, and cost effective and outcome focused. The compliance plan comprises three core outputs (Education and Awareness, Effective Deterrence and Appropriate Enforcement) and is optimised towards increasing voluntary compliance and maximising effective deterrence.

Analysis of intelligence and information holdings is regularly conducted to identify the major risks to the sustainable harvest of Prawns. The combination of strategies, actions, and initiatives are critical to focus the primary compliance effort to manage the risks and achieve targeted outcomes. The details are identified herein.

### **Intelligence**

- Information collection.
- Analysis and testing of information voracity.
- Provide recommendations for targeted operations.
- Develop strategic assessments.

### **Education and awareness**

- Conduct pre-season education meetings and participate in industry days.
- Provide electronic distribution of educational material to fishers and licence holders at the start of the season.
- Ensure all interested parties understand their respective obligations and the compliance focus for the coming season.
- Develop Industry communication & relationship programs to facilitate discussion of topics such as compliance inspection outcomes, Bycatch and other issues impacting the Spencer Gulf & West Coast Prawn Fishery.
- Ongoing one on one education during inspections.

## **Effective deterrence, monitoring and surveillance**

- Ensure all aspects of the Quota Management System are monitored such as prior reporting and chain of custody requirements in catch disposal records (CDR) including auditing.
- Ensure all aspects of commercial fishing activities are monitored such as inspections of catch at sea, when landed, in transit and at change of ownership in fish processing premises.
- Conduct intelligence driven operations that give rise to appropriate enforcement action.
- Respond to reported incidents/issue.
- Communicate activities in formal reporting.

## **Enforcement**

- Investigate reports of non-compliance and where appropriate take action.
- Issue expiations and caution notices.
- Communicate enforcement outcomes in formal reporting
- Service of suspension notices.

## **Risk assessment and management (work priorities)**

PIRSA use information obtained from intelligence, monitoring, surveillance and enforcement processes to assess compliance and sustainability risks to the fishery. This subsequently informs work priorities for service delivery. The priorities are prone to change during the fishing season however the following are currently relevant to the Spencer Gulf & West Coast Prawn Fishery.

1. Fish in Closed Areas or Outside Prescribed Areas and Times.
2. Take Protected or Non Permitted Species.
3. By-Catch.
4. Use Illegal Fishing Gear.
5. Interactions with Obstructions on the Sea Floor (SGP Only).

## **Anticipated outcomes**

PIRSA will assess the efficacy of the compliance program by evaluating particular outcomes. The outcomes will be in the form of stakeholder awareness, behaviour and impact. Evaluating these outcomes will support decision making and progress towards a common view of a mature fishery and ultimately co-management.

## **Awareness**

Awareness is a short term outcome that is necessary to prevent unnecessary use of enforcement activities. Awareness constitutes an improved community and stakeholder attitude towards compliance, an improved understanding of legislation and regulation, improved stakeholder buy-in and participation and community support for offence detection. The attributes for each are articulated herein.

### **Improved community and stakeholder attitude**

- Confidence in compliance ability to use statutory and discretionary powers appropriately.
- Understanding of the public value of compliance.
- Comprehension of services delivered by compliance against the objects of the Act.
- Confidence in compliance ability to sustain resource allocation equity amongst direct resource users.

### **Improved understanding of legislation and regulation**

- Understanding fishing obligations.
- Legislation and regulation is considered simple and fair to follow.

### **Improved stakeholder buy-in and participation**

- Actively engage with compliance in development of risk assessments, reporting frameworks and reviewing rules.
- Collaborative problem-solving.

### **Community support for offence detection and sanctions**

- Actively provide relevant information.
- Industry driven initiatives.

## **Behaviour**

Successful outcomes and long term sustainable fisheries are ultimately driven by behaviour that is in the interest of sustainability, ongoing economic viability and public value. The behavioural outcomes that are important to PIRSA include stewardship, voluntary compliance and proactive approaches to compliance issues. The attributes for each are articulated herein.

### **Stewardship**

Stewardship is the aggregation of a number of actions and behaviours where industry is entrusted with the management of the Spencer Gulf & West Coast Prawn resource and the associated compliance of its members within the regulatory and legislative input constraints.

Some of the behaviours of stewardship include:

- An acceptance of change from traditional approaches and attitudes to strong partnerships between government, industry and key stakeholder groups.
- An established mutual trust and respect between government, industry and key stakeholders.
- An alignment of values that gives rise to industry and PIRSA communicating the same message focusing on the sustainability of the aquatic resource and associated ongoing economic viability as the primary drivers.

- PIRSA compliance appears seamless to industry. Inputs and outputs are shared. Joint investigations and national problem solving actions are taken by all, collectively and with representative groups engaged in partnership.
- Minimal conflict exists with other stakeholder groups or industry has clear mechanisms or a demonstrated capacity to address the conflict.

### **Voluntary compliant behaviour**

- All appropriate attempts to understand and adhere to rules and regulations are made by industry.
- PIRSA Fisheries and Aquaculture compliance is contacted when industry is unable to meet regulatory requirements so an alternative legal solution can be arranged.
- Industry members report other commercial fishers who fail to meet regulatory requirements.

### **Proactive approaches to compliance issues (incl. participation in governance process)**

- Use established industry structures to collaborate on compliance issues to deliver the shared objective of sustainability and public value.
- Actively participate and respond to compliance issues.
- Highlight deficiencies in compliance programs and suggest improvements.
- Influence other industry participants to promote voluntary compliance.

### **Impact**

The awareness and behaviour changes will lead to a longer term impact that is reflected in economic and ecological sustainability, broad confidence in the allocation of Prawn between user groups, a confidence in the ability of PIRSA to manage Spencer Gulf & West Coast Prawn resources and an industry that is free from the influence of serious and organised crime. The attributes for each impact is articulated herein.

### **Ecological and economic sustainability of aquatic resources**

- SARDI stock status assessments reflect an ecological sustainability.
- Industry reflect economic sustainability.

### **Confidence and equity in resource allocation and access**

- Recreational, commercial and Aboriginal fishing stakeholders are confident that the division of Prawn resources is fair and equitable.
- Investment support continues for ecologically and economically sustainable harvest of Prawns.

### **Reduced opportunity for recidivist offenders and Serious Organised Crime to exploit aquatic resources**

- Regulators, law enforcement and industry have closed opportunities for Serious Organised Crime to participate in the Spencer Gulf & West Coast Prawn industry.

- Industry has not had any impact resulting from Serious Organised Crime activities for a significant period of time.

### **Confidence in management of aquatic resources**

- Positive public perception in the management of Spencer Gulf & West Coast Prawn stocks.
- Positive consumer perception for commercially harvested Spencer Gulf & West Coast Prawns.
- An absence of adverse industry publicity

### **Deliverables**

In line with the annual performance report the compliance deliverables will be presented separately.

# Stock Assessment and Monitoring Program

## Spencer Gulf Prawn Fishery

### Fisheries and Aquaculture Contact Person:

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### SARDI Contact Person:

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## 1. Project details

### 1.1 Title

Spencer Gulf Prawn Fishery

### 1.2 Subcontractor/Collaborator

Spencer Gulf and West Coast Prawn Fishermen's Association

### 1.3 Timeframe

Commencement Date:            1 July 2019

Completion Date:                30 June 2023

### 1.4 Summary

This scope of work will provide PIRSA Fisheries and Aquaculture with the scientific information required to underpin the ecologically sustainable management of the Spencer Gulf Prawn Fishery (SGPF) in South Australia. The core stock assessment and monitoring program for the SGPF is comprised of several components:

- Fisheries statistics and fishery logbook (annual).
- Fishing strategy development and real-time management (fishery-independent surveys, FIS) (annual).
- Length-frequency measurements by observers in upper Spencer Gulf (100 prawns at 34 pre-determined locations) during March FIS (as supplementary length-based information on recruitment).
- Bycatch data collection by observers (during annual fishery-independent surveys). This replaces the gulf-wide length-frequency measurement program previously undertaken by observers.
- Stock status Advice Note (annual).



- Stock assessment report (including updated estimate of trawl footprint) (biennial – 2020/21 and 2022/23).
- Advice Note to summarise by-catch program and statistics.
- Provision of aggregated data to the Executive Officer, SGWCPFA (annual).

Details of the work program activities in each year are also identified in Appendix 1. A key difference from previous work programs is the removal of the juvenile prawn abundance and disease-monitoring surveys from this Project Scope.

Secondary outputs include presentations provided to PIRSA Fisheries and Aquaculture and the Management Committee of the Spencer Gulf and West Coast Prawn Fishermen's Association (SGWCPFA) on stock assessment and other information as required.

## 2. Project description

### 2.1 Background

Production from the SGPF has been relatively stable between 1600 t and 2400 t throughout the history of the fishery. Since 1978 effort has effectively halved. Fishing strategies are developed from a combination of fishery-independent and –dependent surveys and data collected during commercial fishing.

SARDI provides an independent assessment of the status of the resource against the PIs of the Management Plan. This assessment is underpinned by prawn survey data collected in a fishery-independent manner. The assessment also incorporates an evaluation of the real-time monitoring (RTM) practices of the fishery. SARDI has developed tools to aid electronic data capture during surveys and regularly provide training to observers and crew on the survey data requirements through a series of workshops.

In recent years, SARDI has also conducted a variety of other research that relates to South Australia's prawn fisheries, such as bycatch surveys (to inform risk assessment and management), development of by-catch reduction devices, ecosystem-based fisheries management, juvenile abundance and disease-monitoring surveys and bio-economic modelling.

### 2.2 Need

Multiple FIS are required throughout the fishing season to report against the PIs of the SGPF, thus providing the basis for assessment of the fishery or determining stock status. Immediate assessment of FIS data, enhanced through electronic data capture and analysis, enables assessment against the criteria of the Management Plan and subsequent development of appropriate fishing strategies. FIS also provide information on egg production and recruitment to the fishery. In addition to delivering fishery assessments, this scope of work includes bycatch monitoring of the fishery.

### 2.3 Objectives

#### 2.3.1 *Collect and analyse FIS and FDS data to:*

- Develop fishing strategies in accordance with the decision rules of the Management Plan.
- Assess performance of the fishery with respect to fishing strategy criteria and against the biological PIs of the Management Plan.
- Determine stock status.
- Deliver two stock assessment reports.

#### 2.3.2 *Collect, collate and analyse fisher logbook information to:*

- Determine spatial and temporal patterns in catch and effort.
- Assess performance of the fishery with respect to fishing strategy criteria and against the biological PIs of the Management Plan.
- Assess the effectiveness of RTM.

#### 2.3.3 Monitor bycatch in the fishery.

- Collect bycatch data on selected species.

- Summarise bycatch statistics.

## 2.4 Methods

### 2.4.1 *Fisheries statistics and fishery logbook:*

- Collate and validate (through consultation with fishers to correct returns) fishing logbook returns.
- Enter catch and effort, FIS and fishery-dependent survey (FDS) data.

### 2.4.2 *Fishing strategy development and real-time management:*

- Run annual workshops (or as required) to educate skippers, crews and observers on the importance of surveys and data collection requirements.
- Manage and coordinate FIS observer program.
- Prepare and distribute spreadsheets for skippers (e-logs) to provide catch rate and prawn size data through email.
- Collate and analyse survey data including spatial analysis.

### 2.4.3 *Stock assessment:*

- Update information on the biology of western king prawns (where necessary).
- Analyse trends in biomass through FIS data.
- Analyse spatial and temporal trends in fishery-dependent catch and effort data.
- Update estimate of trawl footprint.
- Summarise information on by-product and bycatch.
- Assess performance of fishery with respect to fishing strategy criteria and biological performance indicators (PIs) in the Management Plan.
- Determine stock status in accordance with reference points in the Management Plan.
- Recommendations on future research.

### 2.4.4 *Provision of aggregated data:*

- Provide the Executive Officer, SGWCPFA, with aggregated data as specified in Appendix 2.

### 2.4.5 *Stock status advice:*

- Analyse trends in biomass through FIS data.
- Determine stock status in accordance with reference points in the Management Plan.

### 2.4.6 *Bycatch monitoring:*

- Record numbers and weights of previously identified bycatch species of interest (~20 species) during fishery-independent surveys.
- Analyse spatial and temporal distribution of these bycatch species and summarise statistics in Advice Note.

### 3. Deliverables

The key deliverables of the 2022/23 SGPF stock assessment and monitoring program are tabulated below; additional work related to the core program is also identified:

Funding Source	Deliverable	Due Date
This SLA	Advice Note: Stock status	30 September 2022
This SLA	November Fishery-independent survey & bycatch data collection completed	30 November 2022
This SLA	March Fishery-independent survey (including length-frequency) & bycatch data collection completed	31 March 2023
This SLA	SGPF Stock Assessment report delivered	30 April 2023
This SLA	April Fishery-independent survey completed	30 April 2023
This SLA	Provision of aggregated data to the Executive Officer, SGWCPFA	30 June 2023
PIRSA	Support SGPF MSC annual reviews and audit	30 June 2023
FRDC	Project continuation: Evaluation of a smart-phone application to collect recreational fishing catch estimates, including an assessment against an independent probability based survey, using South Australia as a case study (FRDC project 2020/056; Principal Investigator: Dr Crystal Beckmann).	30 June 2023
FRDC	Project continuation: Nature and extent of the ecological assets conserved by the Spencer Gulf Prawn Fishery to mitigate their ecological footprint' (FRDC Project 2020/002; Principal Investigator: Dr Gretchen Grammer).	30 June 2023
FRDC	Project EOI/Proposal: Post-capture survivability of Sygnathids to trawl fishing. (Note: this is a proposal, not a funded program)	30 June 2023
FRDC	Project EOI/Proposal: A cost-efficient stock assessment program to determine status and set quota for Southern Calamari fisheries. (Note: this is a proposal, not a funded program).	30 June 2023

#### 3.1 Service Provided:

##### 3.1.1 Data collection

Collection of basic fisheries statistics:

- Manage a comprehensive fishing logbook program, including transition to eCatch.
- Collate fishing logbook returns and provide an in-confidence service.
- Validate returns (consultation with fishers to correct returns).
- Entry and storage of data.
- Database administration, maintenance and development.

Collection of basic fisheries statistics:

- Regular training of observers and crew on the survey data requirements.
- Collection and storage of prawn size and abundance distributions from FIS and FDS.
- Collection and storage of prawn size-grading information.
- Collection and storage of basic biological data e.g. fecundity, length-weight relationships for prawns.

### 3.1.2 *Analysis and reporting*

Analysis and interpretation:

- In stock assessments:
  - Analyse trends in biomass through FIS data.
  - Analyse spatial and temporal trends in fishery-dependent catch and effort data.
  - Assess performance of fishery with respect to fishing strategy criteria and biological performance indicators (PIs) in the Management Plan.
- Real-time analysis to inform fishing strategy development.
- Provide an analysis of survey data for determining stock status and annual Harvest Strategy for the following season.

Industry and policy liaison:

- Provision of aggregated data to the Executive Officer, SGWCPFA (annual).
- Participate and contribute to meetings with PIRSA Fisheries and Aquaculture as required.
- Participate and contribute to SGWCPFA Management Committee and Research Subcommittee meetings as required.
- Respond to requests from PIRSA Fisheries and Aquaculture as required.

Reporting:

- Provide end of fishing season status report incorporating catch and effort data.
- Complete survey reports immediately after each FIS to support RTM (triannual).

- Advice note on the stock status of the SGPF prior to the commencement of the next fishing season (annual).
- Stock assessment report on the SGPF to PIRSA Fisheries and Aquaculture (biennial – 2020/21 and 2022/23).
- Advice note on the bycatch monitoring work program.
- Update relevant chapters in fishery stock status reports as required.

### **3.2 Outcomes:**

- Timely completion of post-survey reports.
- Advice on the Harvest Strategy and stock status classification prior to the start of the next fishing season.
- Stock assessment of the SGPF.
- Advice to support fishery management from stock assessment outputs.
- Establish and implement bycatch-monitoring program undertaken by observers in conjunction with fishery-independent surveys.

### **3.3. Outputs and extension:**

- Provide end of fishing season status report incorporating catch and effort data.
- Presentation to PIRSA Fisheries and Aquaculture and the Management Committee of the SGWCPFA on the stock assessment of the SGPF (biennial).
- Stock assessment report (biennial – 2020/21 and 2022/23).
- Complete survey reports immediately after each FIS to support RTM (triannual).
- Advice note to PIRSA Fisheries and Aquaculture on stock status prior to the start of each fishing season (annual).
- Advice Note to summarise by-catch program and statistics.
- Provision of aggregated data to the Executive Officer, SGWCPFA (annual).

## 4. Funding arrangements

### 4.1 Project costing policy

This Research Project Scope and Costing has been costed at a Discounted rate.

### 4.2 Project cost

PROJECT COST	Total Funded	Total In-kind	Total Project Cost
2019/20	\$569,273	\$61,623	\$630,896
2020/21	\$540,518	\$66,171	\$606,689
2021/22	\$528,046	\$63,421	\$591,467
2022/23	\$566,303	\$69,520	\$635,823
GST	NO GST	NO GST	NO GST
<b>TOTAL</b>	<b>\$2,204,140</b>	<b>\$260,735</b>	<b>\$2,464,875</b>

### 4.3 Milestone and payment schedule

#### 4.3.1 Four-year research program

##### 2019/20

Date	Milestone	Payment Ex GST (\$)
30 September 2019	Stock status Advice Note	
31 December 2019	First half payment	\$284,636
31 May 2020	Second half payment	\$284,637
30 June 2020	Aggregated data provided to EO	
<b>SUBTOTAL</b>		<b>\$569,273</b>
<b>GST</b>		<b>No GST</b>
<b>TOTAL COST</b>		<b>\$569,273</b>

##### 2020/21

Date	Milestone	Payment Ex GST (\$)
1 July 2020	Advice Note: Bycatch monitoring program 2019/20	
30 September 2020	Stock status Advice Note	
31 December 2020	First half payment	\$270,259
30 April 2021	Report: Fishery Stock Assessment	
31 May 2021	Second half payment	\$270,259
30 June 2021	Aggregated data provided to EO	
<b>SUBTOTAL</b>		<b>\$540,518</b>
<b>GST</b>		<b>No GST</b>
<b>TOTAL COST</b>		<b>\$540,518</b>



**2021/22**

Date	Milestone	Payment Ex GST (\$)
30 September 2021	Stock status Advice Note	
31 December 2021	First half payment	\$264,023
31 May 2022	Second half payment	\$264,023
30 June 2022	Advice Note: Bycatch monitoring program 2019/20	
30 June 2022	Aggregated data provided to EO	
<b>SUBTOTAL</b>		<b>\$528,046</b>
<b>GST</b>		<b>No GST</b>
<b>TOTAL COST</b>		<b>\$528,046</b>

**2022/23**

Date	Milestone	Payment Ex GST (\$)
30 September 2022	Stock status Advice Note	
31 December 2022	First half payment	\$283,151
30 April 2023	Report: Fishery Stock Assessment	
31 May 2023	Second half payment	\$283,152
30 June 2023	Aggregated data provided to EO	
<b>SUBTOTAL</b>		<b>\$566,303</b>
<b>GST</b>		<b>No GST</b>
<b>TOTAL COST</b>		<b>\$566,303</b>

## 5. Project staff

### 5.1 Four-year research program

Staff (if identified)	2019/20 FTE	2020/21 FTE	2021/22 FTE	2022/23 FTE
Principal Investigator	0.75	0.85	0.75	0.85
Principal Scientist	0.10	0.10	0.10	0.10
Research Officer	0.17	0.17	0.17	0.17
Research Services Officer	0.45	0.42	0.42	0.42
<b>TOTAL</b>	<b>1.47</b>	<b>1.54</b>	<b>1.44</b>	<b>1.54</b>

## 6. Project cost summary

Cost	Detail	2019/20 Total (\$) Ex GST	2020/21 Total (\$) Ex GST	2021/22 Total (\$) Ex GST	2022/23 Total (\$) Ex GST
Salaries (FTE)		1.47	1.54	1.44	1.54
Salaries (\$)		176,363	190,970	182,029	208,352
<b>Operating</b>					
Logbook program (\$)		40,185	41,391	42,633	43,911
Payment to industry for surveys (\$)		220,515	168,000	168,000	168,000
Fieldwork (\$)		11,980	11,980	11,980	11,980
Laboratory (\$)		1,200	1,200	1,200	1,200
Travel (\$)		6,549	6,549	6,550	6,550
Office & communication (\$)		5,100	5,100	5,100	5,100
Capital equipment (\$)					
SARDI overhead (\$)		107,381	115,328	110,554	121,210
SARDI inkind (\$)		61,623	66,171	63,421	69,520
<b>Total Cost (\$)</b>		<b>630,896</b>	<b>606,689</b>	<b>591,467</b>	<b>635,823</b>
<b>Revenue – PRICE</b>					
PIRSA F&A (\$)	90%	569,273	540,518	528,046	566,303
<b>Total Revenue (\$)</b>		<b>569,273</b>	<b>540,518</b>	<b>528,046</b>	<b>566,303</b>
<b>SARDI Investment (\$)</b>	10%	61,623	66,171	63,421	69,520

Explanation of costs above:

*Logbook Program* - Entry, validation, management and reporting of data

*Payment to industry for surveys* - Direct costs of using industry vessels and staff to undertake surveys -63 survey nights.

*Fieldwork* - Fieldwork costs including vessels, travel and OHS requirements

*Laboratory* - Costs for processing samples

*Travel* - Costs for attending meetings with industry, PIRSA F&A and stakeholders

*Office and communication* - Stationery, communications and publications

*SARDI Overhead* - Indirect costs that cannot be directly attributed to a specific business activity, product, or service

*SARDI in kind* – SARDI investment through supporting costs for specific equipment, capital depreciation, infrastructure and research facilities

## Appendix 1. Proposed schedule of work for 2019/20–2022/23

2019/20	2020/21	2021/22	2022/23
1. Logbook program	1. Logbook program	1. Logbook program	1. Logbook program
2. FI surveys	2. FI surveys	2. FI surveys	2. FI surveys
3. Stock status advice note	3. Stock status advice note	3. Stock status advice note	3. Stock status advice note
-	4. Stock assessment report	-	4. Stock assessment report
4. Fishery bycatch monitoring	5. Bycatch program and statistics Advice Note	5. Fishery bycatch monitoring (incl. advice note)	

## Appendix 2. Provision of aggregated data to Executive Officer, SGWCPFA

	Primary data source	Data fields/outputs	Grouping	Delivery date (Annual)
1.	Skipper's logs (stock assessment surveys)	Replicate shot data as presented in stock assessment survey reports (i.e. Year, Survey Month, Vessel, Shot ID, Shot Location No., Total Catch, Total Catch Rate, 20+ Catch Rate, Bucket Count, Tide, Comments) plus Trawl Duration, Trawl Distance, No. Nets	None (data requested for individual survey trawl shots)	15 September
2.	Stock assessment report (data underpinning figures)	Year, Region (aggregation of blocks), Catch, Effort, CPUE (Figs 3.6–3.10)	Year	31 October
		Year, Grade, Grade Proportion (by Wt) (Fig. 3.11)	Year	
		Year, Bucket Count Category, Proportion of Nights, Mean Bucket Count (weighted) (Fig. 3.12)	Year	
		Standardised Catches (fishing and survey) Means and standard errors for survey catch rates for adults/recruits, egg production, recruitment (Figs 3.1–3.4, 3.13 and 3.14)	Month (for survey catch rates and recruitment) and Year	
3.	Commercial fishing logbook – WKP	For the fleet: Year, Month, Departure Date, Catch (kg, adjusted), Effort (hours), Grade, Grade Wt	Night, Month and Year	On request via email or by 31 December
		For the fleet: Year, Month, Region, Catch (kg, adj.), Effort (h), CPUE, No. Nights, No. Vessels	Month, Year and Region	
		For the fleet: Year, Month, Departure Date, Catch (kg, adj.), Effort (h)	Night, Month and Year; filtered for Committee-At-Sea (CAS) members only	
4.	Commercial fishing logbook – Southern Calamari and Balmain Bug	For the fleet: Year, Month, Species, Region, Catch (kg, adj.)	Month, Year and Region	15 January
5.	Wildlife Interaction Logbook and SARDI Observer data sheet	For the fleet: Year, Month, Region, TEP Species, Nature of Interaction, Status, Fate	Month, Year and Region	15 June

# Stock Assessment and Monitoring Program

## West Coast Prawn Fishery

### Fisheries and Aquaculture Contact Person:

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### SARDI Contact Person:

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## 1. Project details

### 1.1 Title

West Coast Prawn Fishery

### 1.2 Subcontractor/Collaborator

Spencer Gulf and West Coast Prawn Fishermen's Association

### 1.3 Timeframe

Commencement Date: 1 July 2019

Completion Date: 30 June 2023

### 1.4 Summary

This scope of work will provide PIRSA Fisheries and Aquaculture with the scientific information required to underpin the ecologically sustainable management of the West Coast Prawn Fishery (WCPF) in South Australia. The core stock assessment and monitoring program for the WCPF is comprised of three key components:

- Fishery Independent Surveys (March and June).
- Annual advice note reporting on performance indicators.
- Stock status reports (2019/20-2021/22; no status report in 2022/23).

Secondary outputs include presentations provided to PIRSA and the Management Committee of the Spencer Gulf and West Coast Prawn Fishermen's Association (SGWCPFA) on stock assessment and other information as required, and data provision to industry.

## 2. Project description

### 2.1 Background

There are three licensed operators in the West Coast Prawn Fishery. The catch history of the fishery is punctuated by periods of high catch followed by periods of very low catch. Currently the biomass upon which the fishery is based appears to have recovered, with increasing survey catch rates and increasing commercial catch.

PIRSA Fisheries and Aquaculture, in conjunction with SARDI and industry, previously agreed to a minimalist research strategy that involved the conduct of FIS during March and June. As per previous SLA's, four observers were costed to SARDI, and one was supplied by industry. The same arrangements for observers are proposed for this agreement. Note that in 2020/21, the November survey was discontinued.

### 2.2 Need

Annual stock assessment and status reports are required as part of the ongoing management of the South Australian western king prawn resource. The broad statutory framework for the sustainable management of this resource is provided by the *Fisheries Management Act 2007* with specific policies, objectives and strategies to be employed for the sustainable management of the WCPF as set out in the management policy and Harvest Strategy for the fishery.

### 2.3 Objectives

#### 2.3.1 *Fishery independent surveys:*

- To undertake fishery independent surveys of the WCPF. Data to be incorporated into annual stock assessments to provide information independent of the commercial fishery. The objective is to provide a measure of relative abundance not altered by changing fishing patterns.

#### 2.3.2 *Commercial logbooks:*

- To collect, collate and analyse fisher logbook information. Data to be incorporated into annual stock assessments to provide information on the commercial fishery.

#### 2.3.3 *Performance indicator advice:*

- To provide advice on performance indicators specified in the Harvest Strategy to inform management arrangements for the fishery. There is also an Advice Note on potential adjustments to reference points in the WCPF Harvest Strategy to account for modified surveys and reference periods.

#### 2.3.4 *Stock status report:*

- To provide, from 2019/20-2021/22, a synthesis, data analysis and stock status classification in a stock status report for the fishery to ensure sustainable management of the resource (no status report in 2022/23).

#### 2.3.5 *Data provision to industry:*

- Data provision to industry as per Appendix 3.

## **2.4 Methods**

### *2.4.1 FIS data*

- Collate, validate and analyse FIS data.
- SARDI and industry to provide observers for surveys conducted throughout the season.

### *2.4.2 Fisher logbook information*

- Collate, validate and analyse fisher logbook information.

### *2.4.3 Performance indicator advice note:*

- Undertake assessment of performance indicators against reference points specified in the Harvest Strategy. There is also an Advice Note on potential adjustments to reference points in the WCPF Harvest Strategy to account for modified surveys and reference periods.

### *2.4.4 Stock status report*

- Provide report and presentations as required (2019/20-2021/22; no status report or presentations in 2022/23).



### 3. Deliverables

The key deliverables of the 2022/23 WCPF stock assessment and monitoring program are tabulated below; additional work related to the core program is also identified:

Funding Source	Deliverable	Due Date
This SLA	Annual advice note reporting on performance indicators	30 November 2022
This SLA	March Fishery-independent survey completed	31 March 2023
This SLA	June Fishery-independent survey completed	30 June 2023
This SLA	Provision of aggregated data to the Executive Officer, SGWCPFA	30 June 2023
FRDC	Project continuation: Evaluation of a smart-phone application to collect recreational fishing catch estimates, including an assessment against an independent probability based survey, using South Australia as a case study (FRDC project 2020/056; Principal Investigator: Dr Crystal Beckmann).	30 June 2023
FRDC	Project continuation: Nature and extent of the ecological assets conserved by the Spencer Gulf Prawn Fishery to mitigate their ecological footprint' (FRDC Project 2020/002; Principal Investigator: Dr Gretchen Grammer).	30 June 2023
FRDC	Project EOI/Proposal: Post-capture survivability of Sygnathids to trawl fishing. (Note: this is a proposal, not a funded program)	30 June 2023

#### 3.1 Service Provided

##### 3.1.1 Collection of basic fisheries statistics

- Manage comprehensive fishing logbook program.
- Collate fishing logbook returns and provide an in-confidence service.
- Validate returns (consultation with fishers to correct returns).
- Entry of data and storage.
- Database administration, maintenance and development.
- Collection and storage of size and abundance data from FIS.
- Collection and storage of daily bucket count data

##### 3.1.2 Analysis and reporting

- Provide an assessment against performance indicators in the Harvest Strategy.
- Update SA fisheries status report as required.

##### 3.1.3 Industry and Policy liaison

- Participate and contribute to PIRSA/industry meetings where needed as the research representative.
- Participate in the Research Subcommittee of the Spencer Gulf and West Coast Prawn Fisherman's Association (SGWCPFA).
- Respond to appropriate requests from PIRSA Fisheries and Aquaculture.

#### 3.1.4 *Reporting*

- Deliver stock status reports (2019/20-2021/22; no status report in 2022/23).
- Provide annual performance indicator advice note.
- Provide Advice Note on potential adjustments to reference points in the WCPF Harvest Strategy to account for modified surveys and reference periods.
- Provide other relevant material as required, including data provision to industry.

### **3.2 Outcomes**

- Stock status of the WCPF.
- Advice on assessment of performance indicators and reference points in the Harvest Strategy Policy.
- Advice to support fishery management from stock status outputs.

## 4. Funding arrangements

### 4.1 Project costing policy

This Research Project Scope and Costing has been costed at a Discounted rate.

### 4.2 Project cost

Financial Year	Total Funded by Licence Holders \$ (GST N/A)	Total SARDI In-kind \$ (GST N/A)	Total Project Cost \$ (GST N/A)
2019/20	\$37,995	\$6,288	<b>\$44,283</b>
2020/21	\$38,964	\$6,445	<b>\$45,409</b>
2021/22	\$37,700	\$6,166	<b>\$41,744</b>
2022/23	\$39,200	\$6,320	<b>\$45,520</b>
<b>TOTAL PROJECT (over 4 financial years)</b>	<b>\$153,859</b>	<b>\$25,219</b>	<b>\$176,956</b>

### 4.3 Milestone and payment schedule

Date	Milestone	Payment (\$) Ex GST
30 November 2019	2019 performance indicator advice note	
31 December 2019	First Half Payment 2019/20 SLA.	\$18,997
31 May 2020	Second Half Payment 2019/20 SLA.	\$18,998
30 June 2020	2019 Stock status report for the WCPF	
30 November 2020	2020 performance indicator advice note	
31 December 2020	First Half Payment 2020/21 SLA.	\$19,482
31 May 2021	Second Half Payment 2020/21 SLA.	\$19,482
30 June 2021	2020 Stock status report for the WCPF	
30 November 2021	2021 performance indicator advice note	
31 December 2021	First Half Payment 2021/22 SLA.	\$17,789
31 May 2022	Second Half Payment 2021/22 SLA.	\$17,789
30 June 2022	2021 Stock status report for the WCPF	
30 June 2022	Aggregated data provided to EO	
30 November 2022	2022 performance indicator advice note	
31 December 2022	First Half Payment 2022/23 SLA.	\$19,600
31 May 2023	Second Half Payment 2022/23 SLA.	\$19,600
30 June 2023	Aggregated data provided to EO	
<b>SUBTOTAL</b>		<b>\$153,859</b>
<b>GST</b>		<b>NO GST</b>
<b>TOTAL COST</b>		<b>\$153,859</b>

## 5. Project staff

Staff	2019/20 FTE	2020/21 FTE	2021/22 FTE	2022/23 FTE
Research Scientist	0.075	0.075	0.075	0.075
Research Officers	0.075	0.075	0.065	0.065
<b>TOTAL</b>	<b>0.15</b>	<b>0.15</b>	<b>0.14</b>	<b>0.14</b>

## 6. Project cost summary

Cost	Detail	2019/20 Total (\$) Ex GST	2020/21 Total (\$) Ex GST	2021/22 Total (\$) Ex GST	2022/23 Total (\$) Ex GST
Salaries (FTE)		0.15	0.15	0.14	0.14
Salaries (\$)		17,426	17,970	17,366	18,442
<b>Operating</b>					
Logbook program (\$)		4,822	4,967	5,116	5,269
Payment to industry for surveys (\$)					
Fieldwork (\$)		4,440	4,440	4,090	4,090
Laboratory (\$)					
Travel (\$)		250	250	250	250
Office & communication (\$)		100	100	100	100
Capital equipment (\$)					
SARDI overhead (\$)		10,956	11,237	10,779	11,049
SARDI inkind (\$)		6,288	6,445	6,166	6,320
<b>Total Cost (\$)</b>		<b>44,282</b>	<b>45,409</b>	<b>43,866</b>	<b>45,520</b>
<b>Revenue – PRICE</b>					
Licence Holders (\$)		37,995	38,964	37,700	39,200
<b>Total Revenue (\$)</b>	<b>86%</b>	<b>37,995</b>	<b>38,964</b>	<b>37,700</b>	<b>39,200</b>
<b>SARDI Investment (\$)</b>	<b>14%</b>	<b>6,287</b>	<b>6,445</b>	<b>6,166</b>	<b>6,320</b>

Explanation of costs above:

*Logbook Program* - Entry, validation, management and reporting of data

*Payment to industry for surveys* - Direct costs of using industry vessels and staff to undertake surveys

*Fieldwork* - Fieldwork costs including vessels, travel and OHS requirements

*Laboratory* - Costs for processing samples

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*SARDI Overhead* - Indirect costs that cannot be directly attributed to a specific business activity, product, or service

*SARDI in kind* – SARDI investment through supporting costs for specific equipment, capital depreciation, infrastructure and research facilities

### Appendix 3. Provision of aggregated data to Executive Officer, SGWCPFA

Primary data source		Data fields/outputs	Grouping	Delivery date
1.	Skipper's logs (stock assessment surveys)	Replicate shot data as presented in stock assessment survey reports (i.e. Year, Survey Month, Vessel, Shot ID, Shot Location No., Total Catch, Total Catch Rate, 20+ Catch Rate, Bucket Count, Tide, Comments) plus Trawl Duration, Trawl Distance, No. Nets	None (data requested for individual survey trawl shots)	15 August
2.	Stock assessment report (data underpinning figures)	Year, Region (aggregation of blocks), Catch, Effort, CPUE, FIS CPUE (Figs 3.1 to 4.1)	Year/Region	31 October
3.	Commercial fishing logbook – WKP	Year, Month, Departure Date, Catch, Effort, Grade, Grade Wt	Night, Month and Year	28 February
		Year, Month, Region, Catch, Effort, CPUE, No. Nights, No. Vessels	Month, Year and Region	
4.	Commercial fishing logbook – Southern Calamari, Balmain Bug, Arrow squid and octopus	Year, Month, Species, Region, Catch	Month, Year and Region	28 February
5.	Wildlife Interaction Logbook and SARDI Observer data sheet	Year, Month, Region, TEP Species, Nature of Interaction, Status, Fate	Month, Year and Region	28 February



**Government of South Australia**  
Department of Primary Industries  
and Regions