

# PIRSA

## AgTech Producer Group Guidelines

December 2023



Government of South Australia  
Department of Primary Industries  
and Regions

# AgTech Producer Group Guidelines

Information current as of 15 January 2023

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## All enquiries

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# 1. Purpose

The purpose of establishing AgTech Producer Groups is to upskill primary producers in harnessing technology for industry-specific improvements and to support producers implementing these advancements.

Funding provided to AgTech Producer Groups aims to:

- Explore and share experiences and knowledge on ways that technologies can be used in their enterprise.
- Learn from experts on how technologies can assist to improve productivity, efficiency and profitability.
- Support producers to implement and apply technology in their business enterprise to improve productivity.

Group activities will upskill and provide opportunities for producers to support each other in the implementation and practical application of technologies.

All primary production sectors are targeted including:

- Livestock (including: red meat, wool, pigs, poultry)
- Viticulture
- Horticulture (including; Tree crops, vegetables, floriculture, covered crops)
- Aquaculture
- Fisheries
- Broadacre/Grains
- Forestry
- Other (e.g. apiary)

Eligible applicants can apply for funding up to \$18,500 (GST exclusive). The AgTech Producer Groups will conclude by 31 May 2025. Project activities are to be conducted in South Australia. Applications for AgTech Producer Groups close 11.59pm (ACST) Monday 19 February 2024.

Information is also available on the website: <https://pir.sa.gov.au/research/agtech>

## 2. Who is eligible to apply?

To apply to be an AgTech Producer Group all the following conditions must be met:

- The applicant must be South Australian based.
- The applicant must hold an active Australian Business Number (ABN) and be registered for GST.
- The applicant must be a legal entity capable of entering into a funding agreement with PIRSA.
- The majority of project activities must be completed in South Australia.

### 3. Eligible Activities

Activities which are eligible include:

- Cost of facilitator undertaking delivery of AgTech Producer Groups.
- Upskilling workshops of primary producers in AgTech and data-based decision making.
- Costs associated with an expert speaker to the AgTech Producer Group.
- Associated travel costs for the AgTech Producer Group to conduct a field study.
- Associated travel costs of AgTech Producer Group facilitator.
- Catering and venue for AgTech Producer Group events.
- Creation of resources or printing of resources to be delivered to AgTech Producer Groups.

Activities which are not eligible include:

- Retrospective funding for activities undertaken prior to approval of an Expression of Interest for funding.
- Costs associated with the development of an Expression of Interest for funding.
- Research into new technologies and development of products.
- The purchase or rebate of AgTech products.
- Infrastructure development or equipment purchase.

Please note that the above lists of activities are not exhaustive. For any questions regarding eligible or ineligible activities please email [Pirsa.AgTech@sa.gov.au](mailto:Pirsa.AgTech@sa.gov.au).

### 4. How do I apply?

Applicants must submit an online Expression of Interest. Expressions of Interest not completed on the online form will not be accepted.

You can look through the online Expression of Interest form before completing it to become familiar with it.

<https://forms.sa.gov.au/#/form/65691b186e287b11bfd0c1d9>

Applicants will need a myPIRSA account to access the online form. If you don't have a myPIRSA account, please register now.

Step-by-step instructions on how to register for myPIRSA are available at

[https://www.pir.sa.gov.au/about\\_us/mypirsa#toc\\_Register-for-a-myPIRSA-account](https://www.pir.sa.gov.au/about_us/mypirsa#toc_Register-for-a-myPIRSA-account) .

Once you have started an online form you will not be able to save your application and your expressions of interest will be deleted.

Expressions of Interest must be lodged by 11.59pm (ACST) Monday 19 February 2024.

Late submissions will not be accepted.

It is anticipated that Expression of Interest outcomes will be advised approximately 4 weeks from the closing date.

Upon submitting the online Expression of Interest form, you will be provided with an application receipt number. This number should be used when contacting the department with any questions or clarifications.

## 5. Expression of Interest Details

The online form requests detailed information under the following areas which will change depending on which section you apply under:

- Section A: an individual producer wanting to join a AgTech Producer Group
- Section B: an existing Group without a facilitator
- Section C: an existing Group with a facilitator

Information requested in the online Expression of Interest form, dependent on which section you are completing, may consist of:

### 1. Applicant details

Applicant Contact Details, Applicant legal entity name, ABN.

### 2. Producers Details

Producer Contact Details, AgTech experience industry sector.

### 3. Producer Group Details

Areas of interest and previous AgTech/data-based decision-making upskilling activities.

### 4. Project design

Proposed timeline (start and end date), description of delivery plan, itemised budget for running of Producer Group and justification of cost.

### 5. Facilitator details

Facilitator's contact details, qualification and training and experience.

## 6. Assessment Panel

After the Expression of Interest period closes the assessment panel will evaluate all Expressions of Interest based on the information provided by the applicants. The evaluation criteria that group applications will be assessed on are:

- Level of Producer Engagement (Producer groups with more producer's participating will be seen more favourably)
- Experience of facilitator if one is engaged.
- Range of experience of members (enterprise types, production systems, use of AgTech)
- Delivery Plan (AgTech areas of interest and range of proposed upskilling activities)

PIRSA may request applicants provide additional information.

## 7. Feedback to applicants

All applicants will be contacted and advised of the outcome of their Expression of Interest. Successful applicants will be sent a formal letter of approval and may be involved in the preparation of public announcements.

PIRSA will negotiate with successful applicants on the specific details of the project to be recorded in a funding agreement and to meet the specific requirements of the PIRSA AgTech Program.

A letter to a successful applicant will not constitute a binding obligation to provide funding and should not create any expectation on the part of the applicant to receive funding until a legally binding agreement setting out the terms and conditions of the provision of funding has been executed by both parties.

## 8. Successful applicants

Successful applicants will be required to enter into a funding agreement with PIRSA which will outline all the conditions of the provision of funding.

Successful applicants will be expected to meet all terms and conditions of the funding agreement, including governance and reporting requirements. Applicants must comply with all applicable Commonwealth and State legislation, regulations and codes in the delivery of the funded project.

Upon execution of a funding agreement, applicants will be paid the total approved grant funding amount.

The funding agreement will be subject to the Government's Contract Disclosure policy:

- <http://dpc.sa.gov.au/documents/rendition/B17980>

## 9. Confidentiality

PIRSA will not release personal, technical, and/or financial details of a project to any party without explicit consent from the applicant. Funding agreement details will remain confidential between the Department of Primary Industries and Regions and the main proponent. Consultants and/or staff from other government agencies contracted by the Department of Primary Industries and Regions to evaluate proposals are bound by non-disclosure agreements.

## 10. Media releases

PIRSA will issue public media releases on funding decisions and funded projects. Applicants will be notified and consulted with prior to any releases being made. PIRSA will not disseminate any personal or commercially sensitive information without consent.

## 11. More information

For more information visit: <https://pir.sa.gov.au/research/agtech>

To discuss your application contact:

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## 12. Other matters

Acceptance of funding under this program may result in financial, taxation (including GST and income tax), legal or other implications for the funding recipient. It is strongly recommended applicants seek independent financial, legal and taxation advice prior to accepting an offer of funding.