

PIRSA

Annual Report on PIRSA's Service Delivery on the Cost Recovery Agreement for the Miscellaneous Fishery

2020-21

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Information current as of 30 June 2021

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Summary of Outcomes for 2020-21

Policy and Management Program

	Deliverables
1.	Participate in inter and intra-departmental meetings and workshops on issues relevant to fisheries management.
2.	Liaise within the Fisheries and Aquaculture Division, with SARDI Aquatic Sciences, other parts of PIRSA and other State and Commonwealth agencies on matters relevant to fisheries management.
3.	Liaise within PIRSA, with other government agencies and with industry representatives in implementing decisions relevant to fisheries management.
4.	Conduct regular assessment or review of existing management arrangements for fisheries management, including analysis of statistical information on fisheries and interactions with threatened, endangered and protected species.
5.	Coordinate consultation with fishery stakeholders through established relationships with key stakeholders including consideration of transferability of Miscellaneous Fishery licences.
6.	Participate in industry liaison where practicable to strengthen fishery management knowledge and understanding and develop rapport with licence holders.
7.	Participate in industry development initiatives related to fisheries management.
8.	Attending to general correspondence and enquiries relevant to fisheries.
9.	Provide advice to the Minister in relation to the management of fisheries and Ministerial correspondence.
10.	Communicate on fisheries management issues to key stakeholder groups and the broader community.

Legislation Program

	Deliverables
1.	Co-ordinated the introduction, amendment or revocation of Fisheries legislation in line with fisheries management/policy decisions i.e., Act or regulation amendments, the introduction of new regulations and drafting of other legislative and administrative instruments such as delegation, ministerial permit or exemption instruments as required under the <i>Fisheries Management Act 2007</i> (the Act). New variation regulations or amendments required the drafting of Cabinet submissions and supporting documentation, including the preparation of drafting instructions, for consideration by Cabinet. This service included co-ordinating the Cabinet process involving liaison with the Office of Parliamentary Counsel and the Crown Solicitor's Office and inter agency consultation to ensure that proposed regulatory arrangements are accurately described, drafted and scrutinised before being implemented. Input into fees amendment submissions, settling of notices, supporting briefings, minutes and parliamentary reports.
2.	Input into policy documentation and arrangements and responses to industry correspondence, as necessary.
3.	Coordinated applications for Ministerial exemptions under Part 10 and Permits under Part 7 of the Act.
4.	Provided additional legal services to support, on an as needs basis, the lawful decision-making of the Executive Director Fisheries and Aquaculture and the Director Operations and other delegates of the Minister under the Act to safeguard the ongoing sustainability of the fishery in any particular year.

Leasing and Licensing Program

	Deliverables
1.	<p>Issued annual fee invoicing packs to 12 licence holders:</p> <ul style="list-style-type: none"> • Reported licence and quota unit information for cost recovery to assist in calculating new financial year annual fees • Entered new rates into the Primary Industries Information Management System (PIIMS) • Prepared Notice to Fishers for annual fee invoicing pack • Generated and audited invoices to ensure correct annual fee amount was raised • Issued invoices and SMS reminders each quarter <p>Generated 12 monthly debtor's reports to reconcile annual fee payments.</p>
2.	Generated reports on licensing information for compliance or fishery management purposes as requested.
3.	System maintenance including auditing user access and system testing after any system update.
4.	<p>Processed applications which included liaising with government stakeholders to verify the credentials of fishers as below:</p> <ul style="list-style-type: none"> • 1 vary boat application • 1 vary master application
5.	<p>Administered application process for 12 licences holder to apply for new grant of licence</p> <ul style="list-style-type: none"> • Designed and posted out application forms for new licence • Followed up with licence holders to ensure forms returned prior to licence expiry • Collated and submitted applications to Executive Director for approval <p>Extended term of licence in PIIMS and printed updated licence and entitlements extracts for 12 licences.</p>
6.	Provided support via phone or email to any requests from licence holders.
7.	Regular filing and archiving of licensing and quota documentation.

Directorate Program

	Deliverables
1.	Reconciled and prepared financial documentation to ensure accuracy.
2.	Developed and prepared draft cost recovery implementation statements and an annual report for industry.
3.	Coordinated draft and final cost recovery documentation to be sent to all licence holders for the following financial year.
4.	Published cost recovery documentation and reports on PIRSA's web site.
5.	Prepared a Cabinet submission and relevant documentation for the Minister to be briefed on the cost recovery process. Liaised with Parliamentary Council to prepare fee regulations for commercial licence fees.
6.	Ongoing review of PIRSA's cost recovery policy, costing models and processes to achieve continuous improvement and transparency.

Compliance Program

Deliverables
<p>The coordination of compliance outputs is guided by a fishery specific compliance plan which was initially developed in consultation with the Miscellaneous Fishery and is reviewed annually.</p> <p>The plan ensures compliance effort is intelligence driven, efficient, cost effective and outcome focused. The plan comprises three core outputs (Education and Awareness, Effective Deterrence and Enforcement) and is optimised towards increasing voluntary compliance and maximising effective deterrence.</p> <p>Analysis of intelligence and information holdings is regularly conducted to identify the major Compliance risks to the sustainability of the Fishery. The combination of strategies, actions, and initiatives are critical to focus the primary compliance effort to manage the risks and achieve targeted outcomes.</p> <p>The Miscellaneous Fishery Compliance Reports are produced annually.</p>



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