

Enabling Infrastructure Program

Stage 2 – Full Application

Application information

You will be required to complete your Stage 2 – Full application for the Thriving Regions Fund – Enabling Infrastructure program online.

This is Stage 2 of the **Enabling Infrastructure Program (EIP)** application process, where the full application will need to be completed that supports your EOI (Expression of Interest). Only invited applicants are eligible to apply for stage 2 (the full application stage of the EIP).

Upon invitation to apply, full applications must be received within 6 weeks. Applications will only be accepted from organisations that have submitted an EOI and were invited to apply to Stage 2, the full application stage. You will need a copy of your EOI emailed to you on submission. The information provided in the EOI will be assessed together with your full application.

Applications must be submitted using the online application form on the PIRSA website. Applications will not be accepted via email or mail.

The following provides the questions that comprise the online application form.

This information should be read in conjunction with the Enabling Infrastructure Program Guidelines. <https://www.pir.sa.gov.au/enabling-infrastructure>

Please note that character limits for each field in the application form include spaces.

APPLICATION DETAILS

Eligible Organisation Type - *Select organisation type from drop down list

Depending on the organisation type chosen, form options as follows:

Please select your local government body - *List of Councils if Local Government selected

OR

Organisation Name (for all others)

Contact Details

Preferred phone number

Alternate phone number

Website address

Business Address

Business address (As per current form)

Postal Address

Is your postal address the same as your business address?

Is your postal address a PO Box or similar?

Postal address (if different) (As per current form)

Contact person for project

Title

Given Name

Family Name

Position

Email

Legal Entity Authorised Recipient for Notices

(THIS SECTION NOT REQUIRED IF LOCAL GOVERNMENT BOX WAS CHECKED)

Is the legal entity different to the contact person?

YES NO

(if different) Title

Given Name

Family Name

Position

Email

PROJECT DETAILS

Project Title (75 character limit)

Receipt Number (included in your email with your EOI as confirmation of submission)(15 character

limit)

Proposed Project commencement date (Calendar Pick) – Enter a commencement date

Project completion date (Calendar Pick) – Enter a completion date

Have there been any changes to the project since lodging of the EOI?

YES NO

If yes – provide the details of the changes and any impacts to assessment of your full application (500 character limit)

BUDGET DETAILS

Budget Table				
* Grant amount sought ex GST	* Applicant Contribution (excluding in kind) ex GST	* Funding from other sources ex GST	* In kind / donations ex GST	Total Expenditure for project ex GST
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$0.00
+ Add more				

Total Funding Requested (ex GST) (will populate from information entered in Budget Table)

Total Applicant Contribution (ex GST) (will populate from information entered in Budget Table)

Total Funding other sources (ex GST) (will populate from information entered in Budget Table)

Total In Kind / donations (ex GST) (will populate from information entered in Budget Table) Total

Project Cost (ex GST) (will populate from information entered in Budget Table)

Have any changes occurred to the budget, including requests to seek grant funding from other sources or additional in kind contributions or donations?

YES NO

If yes – Please explain the changes. (500 character limit)

SELECTION CRITERIA

The answer to yes/no questions is not absolutely essential for the project to be considered in this Stage 2 process. Please answer wherever practical to assist in the assessment process.

ECONOMIC BENEFITS

Does the project increase the number, retention or value of jobs (please explain)? (750 character limit)

What new businesses or production opportunities created directly or indirectly as a result of the project? (750 character limit)

What growth opportunities does the project provide in existing sectors? (750 character limit)

Will the project use local goods and services (please explain, including approximate percentage of local, state and Australian goods and services)? (750 character limit)

Does the project improve efficiency of the transport system for goods, services and people?

YES NO

If yes drop down box - Please provide details on how the efficiencies support the transport system. (750 character limit)

Does the project improve mobile and digital connectivity?

YES NO

If yes drop down box - Please provide details on how the project improves mobile and digital connectivity. (750 character limit)

Does the project improve utilities use and/or access?

YES NO

If yes drop down box - Please provide details on how the utilities use and/or access will be improved. (750 character limit)

Does the project increase the economic participation and employment of Aboriginal & Torres Strait Island peoples?

YES NO

If yes drop down box - Please provide details on how the project will increase economic participation and employment of Aboriginal & Torres Strait Island peoples. (750 character limit)

SOCIAL BENEFITS

How does the project improve the liveability of the region? (750 character limit)

Does the project identify and address gaps within the community? What are they and how does it support the community? (750 character limit)

How does the project improve community connections, participation, social inclusion and address disadvantage? (750 character limit)

Does the project foster community volunteering?

YES NO

If yes drop down box - Please provide details on how community volunteering is fostered. (750 character limit)

Is this a pilot program (one that hasn't been tried previously)?

YES NO

If yes drop down box - Please provide details on how the program will explore new benefits to the region. (750 character limit)

SUPPORTING DOCUMENTATION

Note: Maximum size of all documents to be submitted is 10 MB in total.

- To upload a file, click on the 'Add Files' button.
- File types accepted are PDFs, Word documents, Excel, PowerPoint and images.

Before being considered for assessment, potential applicants to the Enabling Infrastructure Program are required to provide documentation to enable a comprehensive evaluation of the proponent's financial viability and the project's feasibility.

Documents provided as part of the EOI process are not required to be re-submitted. Applicants should discuss with Departmental officials prior to re-submission of the EOI documents, as they may result in a change to the project that was not considered as part of the EOI assessment, and may not be accepted.

Please confirm the following documents are included with your application. Where possible attach each document individually however, if a document is included in a previous attachment please name the attachment and a reference page (You do not need to attach the same document more than once):

Please provide the following information and documents with your application:

Documents that demonstrate that the applicant (or lead of a cluster) is a legal entity eligible to apply, including an Australian Business Number (ABN) and / or Incorporated Association Certificate (ACN). Please list attachment and page reference if included in another attachment.

Quotes

- Quotes from goods/service providers (confirmation of costs ex GST)

Project Plan Documents

- Project Plan including detailed description of the project scope, budget, and outline of the major project milestones, with relevant timeline, risks, market information and budget, and a funding plan showing where funding for the project will come from (ie cash, loan, other grants, private investment etc). Additional information that demonstrates the technical feasibility of the project and the management of risks should also be considered as part of the Project Plan.

Business Plan

- Including demand/supply assumptions that underpin the project.

Planning Approvals

- Planning approvals if applicable (eg council development and building approvals), or evidence that approvals are significantly progressed and likely to be achieved in the next six months.

Financial Information

- Status of finance available for the project, evidence of funding and sources of funding, including formal documentation to verify the contributions and a breakdown of in-kind contributions to the project.

Supporting Documentation

- Other supporting documentation is welcome to be submitted, including letters of support
- Thriving Communities Program

for the project. These letters could come from your Regional Development Australia association, local State Member of Parliament, Local Government organisation (if not applicant), or local Federal Member of Parliament, for the regions in which the initiative will be located.

Applicants should discuss with Departmental officials if there are reasons why the above documentation cannot be provided.

If you have any questions, please email PIRSA.RegionsSA@sa.gov.au

REVIEW AND DECLARATION

Summary

I declare that the information supplied is true and correct in every particular.

Date:

Applicants Signature:

If you have any questions, or wish to submit further documentation, please email PIRSA.RegionsSA@sa.gov.au

Completed applications, including supporting documentation, will be received by PIRSA within 8 weeks from date provided by Regions, when notification is sent to applicant.

Late applications will not be accepted.

This Form is subject to change by PIRSA