

PIRSA



Sardine Fishery

Operator User Guide

January 2021



**Government
of South Australia**

Department of Primary
Industries and Regions

Sardine Fishery User Guide

Information current as of December 2020

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Introduction

The aim of this document is to outline the obligations of Licence Holders, Registered Masters and associated operators within the Sardine Fishery. The document also provides examples of how Sardine Catch Disposal Records (CDR's) are to be completed.

This information package is to be used as a guide only.

For further information or clarification please contact PIRSA Fisheries & Aquaculture on (08) 8204 1370 or call FISHWATCH 1800 065 522.

General Information

Whilst engaging in any fishing activity you are required to carry your fishing Licence.

Two vessels cannot be used at the same time to operate under the same Licence unless 2 Sardine nets are endorsed on the Licence.

Where a registered boat or boats are being used for the purpose of engaging in the taking of Australian Sardines pursuant to this Licence no other boat may be used in conjunction with the registered boat(s) nor may any other boat transport or tow the registered boat(s) to any place for the purpose of engaging in a fishing activity.

If any rules are breached, the Licence Holder and the Registered Master may both be guilty of an offence under the legislation.

Sardine Fishery

The Sardine Fishery is defined as the taking of Australian Sardine (*Sardinops sagax*), Australian Anchovy (*Engraulis australis*), Maray (*Clupea sagax*), Sandy sprat (*Hyperlophus vittatus*) and Blue sprat (*Spratelloides robustus*) in South Australian coastal waters using a Sardine net pursuant to a Marine Scalefish Fishery (MSF) Licence.

Season

The South Australian Sardine Fishery quota season runs from 1 January until 31 December each year.

Closed areas

The taking of Sardines is prohibited in all aquatic reserves.

The use of a Sardine net is prohibited in some coastal waters including Boston Bay and Coffin Bay (netting closure areas), unless an exemption notice is in place that allows the use of a Sardine net in these areas.

There are additional seasonal closures for King George Whiting and other species that may prohibit the use of Fishing Nets. Please refer to your Notice to Fishers for further information or contact PIRSA Fisheries and Aquaculture for details of any seasonal and temporary restrictions.

Fishing Zones

Traditionally Sardine quota is allocated to two fishing zones, the Gulf Zone and the Outside Zone (see Licence conditions for the zone coordinates). For the **2021 Fishing Season**, a **temporary** third zone, the Gulf St Vincent Zone (GSV) has been put in place.

As per the arrangements in previous seasons, Sardines caught in the Gulf Zone can only be deducted from Gulf Zone quota entitlement.

Fishing must not occur in the Gulf Zone and Outside Zone during the same fishing trip, except where fishing has been prior reported in the Outside Zone and no catch has been retained. In this situation the fisher may fish in the Gulf Zone on the return journey but must notify PIRSA FISHWATCH 1800 065 522 prior to leaving the Outside Zone in order to undertake this activity.

Noting a licence cannot take Sardines in more than one zone in a fishing trip.

The Licence Holder or Registered Master must report to PIRSA FISHWATCH 1800 065 522 prior to departing port on any fishing trip in the Outside Zone regardless of whether the previous fishing trip was in the Outside Zone.

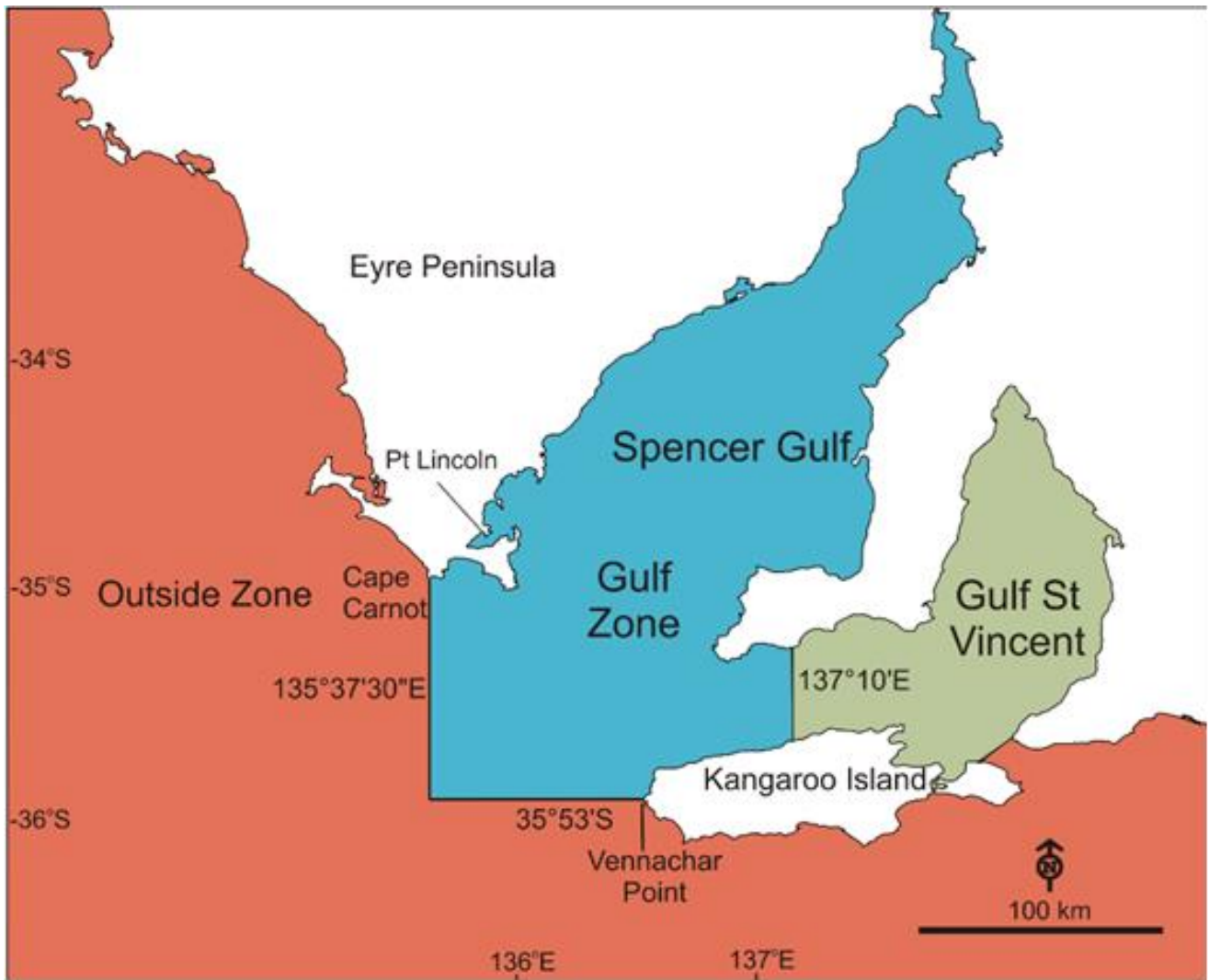
If a Licence Holder or Registered Master intends to take Sardines from the Gulf St Vincent Zone, then they must notify PIRSA by making a "Sardine Prior to Fishing in Gulf St Vincent Zone Report" by phone or via the Commercial Reporting App.

If a Licence Holder or Registered Master intends to travel through the Gulf St Vincent Zone but is not going to take Sardines from this zone, then they do not have to make a Prior to Fishing Report for the GSV Zone.

Each licence is able to take 428.57 tonnes of Outside Zone quota from the temporary Gulf St Vincent (GSV) Zone. This allocation is issued per licence. This means that boats that transfer all of the quota onto just one licence to fish, can only take one lot of 428.57 tonnes from GSV Zone.

The GSV Zone quota allocation is monitored through completion of the relevant CDR and indicating GSV Zone in the Red Stamp area on the CDR. It is the responsibility of the Licence Holder and Registered master to monitor their catch from this zone and ensure that the catch limit is not breached.

During 2021 PIRSA will be monitoring the mean size of Sardine catches from the Gulf St Vincent Zone on a monthly basis. If the monthly mean size drops below 135 mm then this zone and allocation will be revoked.



Vessel Monitoring System (VMS)

All vessels operating in the Sardine Fishery must have an approved Vessel Monitoring System (VMS) fitted to the vessel.

VMS allows PIRSA Fisheries to monitor the location, direction of travel and proximity to closure lines of vessels for compliance purposes.

During the 2021 season there will be an increased focus on ensuring that VMS units are working correctly.

The registered owner of the registered vessel must, within fourteen (14) days, notify the VMS Administrator in writing of any changes in the name or contact details of the nominated contact person.

A vessel less than 7.5 metres in length registered on a Marine Scalefish (MSF) Licence with Sardine quota attached may be used to undertake fishing activities other than the taking of Sardine or the holding or transporting of Sardine, without having a VMS unit operating on that vessel. A Ministerial Exemption is no longer required for this purpose.

The registered owner must ensure that the VMS unit is operating at all times during a fishing season unless arrangements have been made with written approval of the Minister to cease to operate the VMS unit or place the VMS unit in sleep mode.

The registered owner must immediately notify the VMS Administrator at PIRSA Fisheries & Aquaculture after becoming aware that the VMS unit has ceased to operate.

The registered owner must not use the boat for the purpose of engaging in a prescribed fishing activity whilst the VMS unit is switched off or in sleep mode.

If the VMS unit fitted to a registered vessel has been switched off or placed in sleep mode (for vessel servicing, repairs or fishing season shut down), before using the vessel for the purpose of engaging in a prescribed fishing activity the registered owner of the vessel must ensure that;

- The VMS unit has been switched on and;
- The operation of the VMS unit has been tested and;
- The VMS Administrator has confirmed that the VMS unit is operating.

If the Minister is notified or becomes aware that the VMS unit fitted to a registered boat has ceased to operate, the Minister may give the registered owner or Registered Master of the boat such directions as the Minister considers necessary to ensure that the activities of the boat are able to be monitored. The directions may include:

- Directions for the registered owner or Registered Master of the boat to notify a Fisheries Officer of the geographical position and course at specified intervals during a specified period by alternate means of communication and or;
- Require the boat to be moved to a specific port.

Directions given under this regulation may be given in such manner as the Minister considers appropriate (but must, if not given in writing, be confirmed in writing).

If any of the VMS regulations are not met a penalty may be imposed.

Expiation of \$315.00 for each offence or maximum penalty of \$5,000.00

All vessels used in fishing activities pursuant to a MSF Licence, which will be used in the taking of Sardines, must be registered on that Licence. The registration number must be clearly displayed on the vessel.

Masters/Vessels to be registered

Registered Masters engaging in Sardine fishing pursuant to a Marine Scalefish (MSF) Licence must be registered as a Master on that Licence.

A Registered Master (who is not the Licence Holder) may only fish using a Sardine net and cannot undertake other fishing activities pursuant to the Licence.

Restriction on use of certain registered vessels

A registered vessel, registered for use under more than one MSF (Sardine) Licence must not be used to take Sardines under more than one Licence at any one time.

Where a registered vessel is being used for the purpose of engaging in the taking of Sardines pursuant to this Licence, no other vessel may be used in conjunction with the registered vessel nor may any other vessel transport or tow the registered vessel to any place for the purpose of engaging in a fishing activity.

Gear Entitlements

Each Licence is endorsed with a list of permitted fishing gear. Only gear and the listed quantities of such gear endorsed on the Licence may be used. Additionally, Licence conditions may restrict the use of combinations of gear that can be used. For gear other than Sardine nets, please refer to the Marine Scalefish Fishery User Guide and your Licence conditions for further information.

When undertaking fishing activity using a Sardine net, the Licence Holder or Registered Master must not use or have on board the registered boat any of the following devices – dropline, fish trap, long line, set line, hand line, rod and line or pole and line.

Sardine net means a purse seine net that;

- Is no more than 1000m in length and;
- Is no more than 200m in depth and;
- Has a minimum mesh size of 14mm;

Prior to Unload Reports

Prior to unloading their catch, fishers are required to notify PIRSA by making a prior to landing report. This report can be made by calling FISHWATCH on 1800 065 522 or through the mobile phone reporting application.

When phoning FISHWATCH, the operator will ask the fisher a series of questions including;

- The Licence number and name of the vessel;
- The name of the person making the call;
- The time and the location of the intended unloading;
- The estimated weight of the catch to be unloaded;
- How many net shots did you undertake during this fishing trip;
- The name and number of each carrier boat receiving Sardines is unloading at sea; and
- The name of the registered fish processor(s) receiving Sardines.

At the conclusion of the call, the fisher will be provided with a prior report number. The fisher must record this reference number in Part A of the CDR.

Unloading on land/at wharf - notify PIRSA at least 1 hour before the unloading of Sardines commences.

Unloading at sea - notify PIRSA at least 2 hours before the unloading of Sardines commences.

Single trip unloaded over more than 1 day - complete a prior report prior to unloading each day.

Unloading to more than 1 vessel - provide the names of all vessels likely to receive the catch in the prior report. If completing the prior report using the App, record the vessel names (separated by a comma i.e. Riba, Riba1).

Unloading at multiple locations - provide GPS coordinates for each location during prior report or input GPS coordinates for each if using commercial reporting app (separated by commas).

Changing location and time of at sea unload - cancel your previous prior report and make new one for new location and time. There is no need to provide 2 hours' notice in such instances.

Additional locations or vessels - make a new prior report, advising as such. There is no 2 hour notice requirement in such instances.

Adding extra Fish Processors after initial prior report - make a new prior report advising as such. If using commercial mobile phone reporting application, separate processor names by commas. There is no need to provide 1 or 2 hour notice requirement in such instances.

To cater for the increased frequency of at sea unloads and the potential scenarios that result, the Sardine prior to unload script has been altered to include:

- The location of the intended unloading or unloading's.
- The name of the carrier boat or boats receiving Sardines if unloading at sea.

Changing fishing from one MSF Licence to another

When a vessel that is registered on more than one MSF Licence switches from fishing on one Licence to another, the Registered Master / Licence Holder must notify PIRSA via FISHWATCH 1800 065 522 at least 4 hours before departing port to take Sardines on the new Licence with the following information;

- The intended time of the vessel's departure and;
- The number of the Licence under which the vessel is to be used.

Following the initial notification (as above), FISHWATCH need only be advised again once fishing activities under the new Licence have concluded and the vessel is to be changed back to the former or another Licence.

Prior to fishing report – Outside Zone

Before the vessel departs port to commence fishing in the Outside Zone the Licence Holder or skipper must notify PIRSA via FISHWATCH 1800 0655 522 or through the mobile phone reporting application and report the following information;

- Name;
- Contact number;
- Time of call;
- Vessel name and
- Estimated time of departure from port.

The fisher will be issued with a prior report number which must be recorded on the CDR.

A Prior to Fishing in Outside Zone Report is required for each and every trip where the Licence Holder or Registered Master intends to take fish in the Outside Zone.

If a fisher has not caught Sardines in the Outside Zone and intends to catch Sardines in the Gulf Zone **during the same trip**, they must notify PIRSA via FISHWATCH 1800 065 522 or through the mobile phone reporting application and advise the operator that they are cancelling their prior to fishing report for the Outside Zone.

The fisher is then able to fish in the Gulf Zone (if sufficient quota to cover the catch is held on the licence).

Catch Disposal Record (PF CDR Form)

A green tear out slip is located towards the back of the CDR book, when there are 10 pages left. The slip can be posted to PIRSA Fisheries & Aquaculture Adelaide office and a new CDR book will be sent to the Licence Holder.

Once the CDR book is completed it must be retained by the Licence Holder as per Australian Taxation Office requirements.

If a mistake is made in the CDR book and the page is not going to be used, then write "CANCELLED" across the page and post all carbon copies to PIRSA Fisheries and Aquaculture. If the page is still going to be used, correct the mistake and initial the change.

Gulf Zone Quota entitlements may be taken in either the Gulfs Zone or the Outside Zone.

Outside Zone quota entitlements be taken in the Outside Zone only.

In relation to completing a CDR the Licence Holder or Registered Master must;

- a) Complete Part A of the CDR before or immediately upon completion of the unloading of Sardines.
- b) Record the Zone in which the fish caught were taken from, **including recording Gulf St Vincent Zone in the red box on Part A of the CDR if catch was taken in the Gulf St Vincent Zone.**
- c) If the catch was caught in the Outside Zone and the fisher wishes for this catch to be deducted from their Gulf Zone Quota entitlement then they must circle the box marked "Gulf Zone" in the section marked "Zone quota to be deducted from".
- d) **If the catch was caught in the Gulf St Vincent Zone then the fisher must also circle the Outside Zone for the purpose of indicating the Zone that the quota is to be deducted from.**
- e) Record the measured total weight and weighing methodology of the catch on Part A of the CDR before or immediately following the conclusion of unloading (ie. **10 x 1400 kilograms each = 14,000 kg**).
- f) Certify that the details contained in Part A of the CDR are true and correct.
- g) Record their name, signature and the date and time in the area specified on Part A of the CDR.
- h) Forward the white copy of the CDR to PIRSA Fisheries and Aquaculture within 24 hours of unloading the catch. A faxed or scanned and emailed copy is acceptable if the original is mailed within 48 hours.
- i) Ensure the green and blue copies of the CDR accompany the Sardines to the registered fish processor. The yellow copy of the CDR remains in the book and kept on board the registered vessel.
- j) Complete a separate CDR for each fish processor receiving a portion of the catch.

- k) Complete a separate CDR if the catch is split between unloading at sea (to be fed out) and unloaded to be landed and weighed (frozen or chilled for later use), even if both portions of the catch go to the same Fish Processor. This ensures that the FP is able to meet the time frames for CDR completion and certification of weights.
- l) Complete a separate CDR for each day of an unload, if the unload extends beyond one day
- m) Deliver all Sardines to a registered fish processor.

NOTE: delivery of the white copy of the CDR is required within 24 hours of unloading the catch

When unloading at sea to a carrier vessel the following requirements apply:

- The carrier boat must be specifically endorsed on the fish processors certificate of registration to which they are being consigned.
- The Licence Holder or Registered Master must complete and sign Part A of the CDR either before or immediately upon completion of unloading the Sardines.
- The white copy of the CDR must be sent to PIRSA within 24 hours. A faxed copy or scanned copy is acceptable if the original is mailed within 48 hours.
- The green and blue copies of the CDR must accompany the Sardines to the carrier vessel.
- The carrier vessel skipper must complete and sign Part B of the CDR and must include the method for establishing the measured bin weight of the catch received (ie. **10 x 1200 kilograms each = 12,000 kg**).
- The blue copy of the CDR is kept by the carrier vessel (company) for a period of 3 years; the yellow copy of the CDR remains in the book kept on board the registered vessel.
- A separate CDR must be completed for each FP that receives a portion of the catch.

Sardine Fishery Transit Forms (PFTF)

The Transit Form is used when the fish processor requires more than one vehicle or vessel to transport the catch. To cancel a PFTF write 'cancelled' across the PFTF and forward the white, green and blue copies to PIRSA.

In relation to PFTF forms, the Licence Holder or Registered Master must;

- Ensure that Part A of the PFTF is completed for each vehicle or vessel transporting part of the consignment to the fish processor.
- Every vehicle or vessel receiving Sardines is issued with a PFTF with each load, and a completed CDR issued to the last vehicle or vessel on the final load.
- Ensure that the driver or vessel skipper transporting the fish completes Part B immediately upon receiving the load.
- Ensure the completed white copy of the PFTF is mailed to PIRSA Fisheries and Aquaculture within 48 hours of the loading.
- Ensure that the completed blue copy of the PFTF is handed to the person transporting that part of the Sardine consignment to the fish processor.
- Keep the yellow copy of the PFTF in the PFTF book on board the registered vessel.

On receipt of the consignment the fish processor should retain the blue copies of the PFTF and file them with the associated CDR.

Consignment of Sardines to Fish Processor

In 2018 rules were implemented regarding the requirement for fishers and processors to use approved measured bins in the Sardine Fishery. Key information relating to these rules that relate to Sardine fishers and Sardine fish processors are listed below.

Sardine fishers must ensure that Sardines that are delivered or consigned to a registered fish processor are;

- Transported to the fish processor in bins or containers of a kind consistent with those listed in Schedule 1 of the determination; and
- The bins or containers are not filled above the specified fill line level when the fish are levelled in the bin or container.

Fish processors must not accept delivery of the Sardines unless;

- The Sardines are received in a bin or container of a kind listed in Schedule 1 of the determination made for the purposes of Regulation 32 (1) (c) of the *Fisheries Management (Marine Scalefish Fisheries) Regulations 2017*; and
- The bins or containers are not filled above the specified fill line when the fish are levelled in the bin or container.

Fish processors who purchase or obtain Sardines directly from Sardine vessels must;

- Be registered as a PIRSA Fisheries and Aquaculture fish processor.
- Ensure all vehicles / vessels used to transporting Sardines are endorsed on that company's fish processor registration.
- Upon delivery of the Sardines to the Registered Premises or Registered vessel immediately weigh the Sardines; and
- Immediately complete the certificate contained in Part B of a PF CDR form in respect of the Sardines, including the weighing methodology; and
- Within 7 days of taking delivery of the Sardines to which the PF CDR form relates, deliver or cause to be delivered the completed form to the Minister.
- Where a registered fish processor takes delivery of the Sardines at sea (carrier vessel), the carrier vessel skipper must complete Part B of the PF CDR form when the last load of the catch is received and prior to departure of the carrier vessel from the point of unload. The blue copy of the CDR is kept by the fish processor for a period of 3 years.
- Where a registered fish processor takes delivery of Sardines and part of the catch is to be fed out and not frozen and part of the catch is going to be frozen then two (2) separate CDR's should be completed so as to ensure that agreed time frames for completing CDR's are adhered to.

Quota Monitoring

Quota is transferred in whole units. A Licence must hold enough quota at all times for Sardine to be taken and deducted from their entitlement. It is an offence to exceed quota entitlement.

If at the conclusion of the fishing season, the total catch exceeds or falls short of the individual quota entitlement, PIRSA Fisheries and Aquaculture will implement the following quota adjustments:

Tonnes of quota	Following years quota adjustment
Up to 15 tonnes in excess	Quota deducted by 1 tonne for every 1 tonne taken in excess of the Sardine Quota entitlement
15 to 30 tonnes in excess	Quota deducted by 2 tonnes for every 1 tonne taken in excess of the Sardine Quota entitlement

It is the Licence Holder's responsibility to monitor how much quota is remaining on a Licence and fish within these quota limits. We encourage fishers to check their quota balance statements regularly.

Quota balance statements are issued as a guide only and are available to the Licence Holder through the PIRSA online transaction service myPIRSA. Access to the myPIRSA website and instructions on how to apply for an online service can be found at http://www.pir.sa.gov.au/top_menu/services/mypirsa.

Permitted species

A Sardine net may only be used for the taking of Australian Sardine or Australian Anchovy. Additionally, fishers may land some bycatch within that activity, those species are Maray (*Etrumeus teres*), Sandy Sprat (*Hyperlophus vittatus*) and Blue Sprat (*Spratelloides rubustus*). Given that these species are by-catch, they are decremented from the Fisher's Sardine Quota.

When fishing using devices other than the Sardine net, the Licence Holder or Registered Master may only take species listed in schedule 1 of the *Fisheries Management (Marine Scalefish Fisheries) Regulations 2017*.

Before a Licence is permitted to take anchovy using a Sardine net, the Licence must have a minimum holding of 10,000 Kgs of Sardine quota available.

If the catch includes a mixture of Sardine and anchovy the species landed exceeding 51% of the catch will be deemed as the species being deducted from the Licence's quota balance.

Catches of Moray, Blue Sprat and Sandy Sprat will be deducted from Sardine quota entitlements.

Threatened, Endangered & Protected Species (TEPS)

All interactions with threatened, endangered or protected species must be reported in the SARDI log book.

It is an offence under the *Fisheries Management Act 2007*, the *Environment Protection and Biodiversity Act 1999* and the *National Parks and Wildlife Act 1972* to take, injure or kill a protected species. Fishers have an obligation under all three pieces of legislation to mitigate interactions with TEPS.

It is not an offence to interact with TEPS provided all reasonable measures are taken to avoid incidental capture and fishing is conducted in accordance with the fishery management arrangements, including adhering to the industry Code of Practice.

Fisheries Officers are required to investigate all dolphin, seal and Great White Shark mortalities to ensure that fishers took all reasonable steps to avoid the mortality.

If a TEPS mortality occurs during the fishing activity, the Licence Holder or Registered Master must notify PIRSA via **FISHWATCH 1800 065 522** or via the mobile phone reporting application.

The FISHWATCH operator will ask a series of questions to the caller including;

- Have you had any TEPS mortalities this trip?
- If yes, what species?
- How many?
- What port will the carcass be landed at?
- Estimated time of landing the carcass?
- Licence Holder or Registered Master name?
- Contact number?

Fisheries Officer's will conduct an investigating into the circumstances surrounding the mortality. The Licence Holder or Registered Master may be invited to participate in a videotaped record of interview as part of the investigation and any potential breaches of the relevant legislation.

The investigation will focus on whether the fisher made every effort to avoid the interaction and whether the fisher complied with the industry Code of Practice.

Upon completion of the investigation, the investigating officer will advise the Licence Holder or Registered Master whether any further action will be taken.

Periodic (SARDI) Returns

SARDI returns detailing your catch for the month must be submitted to SARDI within 15 days of the end of that month.

If the Licence Holder takes no aquatic resources under the Licence during a particular calendar month, he or she is required to submit a NIL return in respect of that period indicating that no aquatic resources were taken.

Copies of returns must be retained for a period of 12 months.

SARDI log book/envelopes are available from SARDI Research Services Officer, West Beach, and via phone (08) 8303 9400. The return must include all marine scale fish taken including Sardines and Anchovy.

It is the responsibility of the Licence Holder to ensure that the information recorded on the SARDI return is accurate.

Recreational Fishing from Registered Vessels

Recreational fishing from a commercially registered vessel is permitted subject to the following conditions:

- The vessel must be temporarily "de-registered" by notifying PIRSA through the FISHWATCH telephone number which is 1800 065 522 and answering a series of questions

- The vessel must be registered for recreational use in accordance with Department of Transport, Energy and Infrastructure (DTEI) requirements, or have an exemption from Australian Maritime Safety Authority (AMSA) to use commercial vessel for recreational purposes
- The commercial Licence number must be covered while undertaking recreational fishing
- The survey number or the recreational fishing Licence number must be displayed
- All fish taken must be removed from the vessel at the conclusion of the trip and prior to the vessel returning to engaging in commercial fishing activities.

Example CDR

****Must Circle Which Area Fishing****

PF CDR	CDR P																		
PIRSA SARDINE CATCH AND DISPOSAL RECORD																			
PART A																			
Vessel Name & Licence Number:	V: <u>Betsy</u> M <u>600</u>																		
Time and Date of Unloading:	<u>7:00</u> am/pm <u>01/01/17</u>																		
Zone Fished (circle box):	<input checked="" type="radio"/> <u>Gulfs Zone</u> <input type="radio"/> <u>Outside Zone</u>																		
Zone Quota to be deducted from:	<input checked="" type="radio"/> <u>Gulfs Zone</u> <input type="radio"/> Circle if caught in outside zone but to be deducted from Gulf Zone Quota																		
Port or Location of Unloading:	<u>Port Lincoln</u>																		
Does this CDR represent the entire catch landed:	<input checked="" type="radio"/> YES / NO PLEASE CIRCLE																		
If NO, associated CDR no's:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>																		
Name of Receiving Processor:	<u>Smith Bros</u>																		
Measured Total Weight:	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Bin capacity</th> <th>Number of Bins</th> <th>Sub Total</th> </tr> </thead> <tbody> <tr> <td><u>1000</u></td> <td><u>10</u></td> <td><u>10,000</u></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Sardine / Anchovy (circle one)</td> <td>TOTAL Weight</td> <td><u>10,000</u></td> </tr> </tbody> </table>	Bin capacity	Number of Bins	Sub Total	<u>1000</u>	<u>10</u>	<u>10,000</u>										Sardine / Anchovy (circle one)	TOTAL Weight	<u>10,000</u>
Bin capacity	Number of Bins	Sub Total																	
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Sardine / Anchovy (circle one)	TOTAL Weight	<u>10,000</u>																	
PF TF no's associated with this catch:	<u>n/a</u>																		
I certify that the information recorded on Part A of this form is true and correct.																			
Signature of Licence Holder or Registered Master:	<u>[Signature]</u>																		
Print Full Name:	<u>Tom Jones</u>																		
Date:	<u>01/01/17</u> Time: <u>7:30</u> am/pm																		
PART B																			
Fish Processor name & Registration Number:	<u>Smith Bros</u> FP <u>999</u>																		
Address or Vessel Name of where catch weighed:	<u>1 Smith Street Port Lincoln</u>																		
Method Used and Total Weight:	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Bin capacity</th> <th>Number of Bins</th> <th>Sub Total</th> </tr> </thead> <tbody> <tr> <td><u>1000</u></td> <td><u>10</u></td> <td><u>10,000</u></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Sardine / Anchovy (circle one)</td> <td>TOTAL Weight</td> <td><u>10,000</u></td> </tr> </tbody> </table>	Bin capacity	Number of Bins	Sub Total	<u>1000</u>	<u>10</u>	<u>10,000</u>										Sardine / Anchovy (circle one)	TOTAL Weight	<u>10,000</u>
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Sardine / Anchovy (circle one)	TOTAL Weight	<u>10,000</u>																	
PF TF Numbers Received:	<u>n/a</u>																		
I certify that the weight recorded on Part B of this form is true and correct.																			
Signature of Registered Processor:	<u>[Signature]</u>																		
Print Full Name:	<u>Bob Smith</u>																		
Date:	<u>01/01/17</u> Time: <u>10:00</u> am/pm																		

Example Sardine Transit Form

Sardine Fishery Transit Form PFTF _____

Part A

Licence holder (LH) or Registered Master (RM) to complete

Licence no. M 600 Vessel Betsy

Unload commenced at 7:30 am/pm on 1/1/17

Port or location of unloading Port Lincoln

Receiving Vessel / vehicle registration AA1234

Bin capacity	Number of Bins	Sub Total
1000	10	10,000
	TOTAL Weight	10,000

CDR number 12345 CDR with this PFTF y / n (circle)

I verify that the information recorded is true and correct

Signature LH or RM [Signature]

Print name Tom Jones Date 1/1/17

Part B

Fish Processor agent receiving consignment to complete

Fish Processor name Smith Bros

Vessel name / vehicle registration AA1234

Transfer started at 7:30 am/pm

Bin capacity	Number of Bins	Sub Total
1000	10	10,000
	TOTAL Weight	10,000

Signature of receiver [Signature]

Print name Bdo Smith Date 1/1/17

Sardine Fishery Transit Form PFTF _____

Part A

Licence holder (LH) or Registered Master (RM) to complete

Licence no. M _____ Vessel _____

Unload commenced at _____ am/pm on ____/____/____

Port or location of unloading _____

Receiving Vessel / vehicle registration _____

Bin capacity	Number of Bins	Sub Total
	TOTAL Weight	

CDR number _____ CDR with this PFTF y / n (circle)

I verify that the information recorded is true and correct

Signature LH or RM _____

Print name _____ Date ____/____/____

Part B

Fish Processor agent receiving consignment to complete

Fish Processor name _____

Vessel name / vehicle registration _____

Transfer started at _____ am/pm

Bin capacity	Number of Bins	Sub Total
	TOTAL Weight	

Signature of receiver _____

Print name _____ Date ____/____/____

Frequently Asked Questions (F.A.Q.)

Where can I find a copy of the Marine Scalefish Fishery Regulations?

The regulations can be found online by following the below link; www.legislation.sa.gov.au. The title of the regulations is *Fisheries Management (Marine Scalefish Fisheries) Regulations 2017*.

What do I do if I make a mistake on a CDR or transit form?

If a mistake is made when completing the page, draw a single line through the error, record the correct information next to the information you have crossed out and initial the change.

What do I do if my CDR book or page(s) are damaged?

If a page or book is damaged, contact PIRSA Fisheries & Aquaculture immediately to report the damaged CDR numbers on (08) 8204 1370.

How can I obtain a new CDR book?

A green tear out slip is located in the CDR books. This slip indicates that the book is nearing completion. The slip can be posted to PIRSA Fisheries & Aquaculture and a new CDR book will be posted out to you.

If you require another CDR Book, and there is not a Green tear out slip, or stamp in your current CDR Book, contact PIRSA Fisheries & Aquaculture approximately 20 pages from the end of your CDR Book on (08) 8204 1370. Please allow 10 working days for Australia Post to send the new CDR book to you. Alternatively you can arrange to collect a new CDR book in person from PIRSA Fisheries & Aquaculture at Level 14/25 Grenfell St, Adelaide.

*if you send in the green tear out slip you do not need to contact PIRSA Fisheries & Aquaculture, a new book will be sent as soon as the request form is received.

Who can I call regarding information on my quota entitlements?

If you require an update on your current quota holdings you can contact PIRSA Fisheries & Aquaculture on (08) 8204 1370. You will be asked to supply your PIRSA supplied PIN number for identification.

Demerit Points

A demerit point scheme was introduced in 2009 as a deterrent against fisheries offences.

Under the scheme if a person or body corporate is found guilty of an offence by a court or pays an on-the-spot fine, they and the relevant authority will also accrue a number of demerit points.

The number of demerit points applied will vary depending on the severity of the offence.

Demerit points have a lifespan of five years from the date that they are accrued. After five years the demerit points are removed.

If a person or body corporate accrues 200 points within five years, there are a range of penalties that can apply, including disqualification from holding an authority issued under the *Fisheries Management Act 2007* (the Act) and disqualification from being a Registered Master on any boat, or both for a period of ten years. An authority will remain disqualified until it is transferred or compulsorily acquired.

The legislation defining the demerit point scheme is located in the Act. The list of offences and respective number of demerit points incurred is located in the *Fisheries Management (Demerit Points) Regulations 2017*.

Authority means a licence, permit, registration, authorisation or authority under the *Fisheries Management Act 2007*.

Demerit frequently asked questions

What happens if I accrue 200 demerit points?

If a person accumulates 200 demerit points within a 5 year period they are liable to be disqualified from holding any authority issued under the *Fisheries Management Act 2007* (the Act) including:

- A commercial fishing licence
- A fish processor registration
- A recreational registration (pot or net)
- Operating as a Director in a body corporate that holds an authority
- Operating as a registered master on a boat used pursuant to an authority

The disqualification period applies for 10 years.

An authority held by a disqualified person will be immediately suspended and must be transferred. If a transfer does not take effect within 180 days the Minister may compulsorily acquire the licence. If the disqualified person holds a non-transferrable fishing licence, the licence will be cancelled.

What happens if a company (body corporate) accrues 200 demerit points?

If a body corporate accumulates 200 points within five years, then each Director is disqualified from holding or obtaining an authority for ten years.

The authority is also suspended and must be transferred within 180 days. If a transfer does not take effect within the required timeframe the Minister will compulsorily acquire the licence. If the disqualified body corporate holds a non-transferrable fishing licence, the licence will be cancelled.

Will I be notified if I am close to accumulating 200 demerit points?

The Minister will send a letter to any person or body corporate when they, or the authority they hold, accumulate 100 demerit points. The letter will provide a demerit points balance. The letter will be updated and re-sent for any subsequent offence.

Do I incur demerit points for verbal or written warnings?

No. Demerit points are only incurred if a person or body corporate is found guilty of an offence by a court or pays an expiation fee.

If a registered master commits an offence while operating my fishing licence, does the licence accumulate points too?

The Act provides that the holder of an authority is responsible for an offence committed by a registered master and therefore liable to the same penalty.

Where an authority holder is subsequently found guilty of an offence in court or pays an expiation fee, demerit points will apply to the licence.

What happens if multiple offences have been committed?

If multiple offences have been committed arising from the same incident, demerit points are only applied pursuant to the one offence that attracts the most demerit points.

If I am found guilty of a recreational offence, will the demerit points affect my commercial fishing licence?

Demerit points for a recreational offence will be accrued under your name as a natural person; however they will not be accrued on your commercial licence. Should you accumulate 200 demerit points you will be disqualified from holding any Authority issued under the Act and also operating as a registered master for a period of ten years.

Do demerit points affect my marine qualifications or my driver's licence?

No. Demerit points only affect authorities issued under the Act. These authorities include commercial fishing licences, fish processor registrations, recreational rock lobster pot registrations and recreational net registrations.

My authority has a number of demerit points recorded against it. If I wish to sell the licence will the demerit points be removed?

No. The demerit points will stay with the authority until they expire after five years. As a person or body corporate you will also retain demerit points until they expire after this period. Prospective buyers can obtain information on the number of demerit points accrued by a licence on the details below.

Where can I check my demerit point balance?

Demerit point balances are available by:

- (a) Contacting PIRSA Fisheries & Aquaculture on (08) 8204 1370
- (b) Viewing the Fisheries Public Register online at:

www.pir.sa.gov.au/fisheries/public_register

Contact Information

Licensing, Quota Monitoring, & VMS Enquiries

2 Hamra Ave, West Beach SA 5024

GPO Box 1625

ADELAIDE SA 5001

Phone: (08) 8207 5332

Fax: (08) 8207 5331

Email: pirsa.fisherieslicensing@sa.gov.au

Policy

Fisheries Manager – Steve Shanks

2 Hamra Ave, West Beach SA 5024

GPO Box 1625

ADELAIDE SA 5001

Phone: (08) 8429 0197

Email: steve.shanks@sa.gov.au

Compliance

Port Lincoln

(08) 8682 1342 or (08) 8683 5315

Yolande Markey (Sardine State Co-ordinator)

0427 979 085

Andrew Carr (Regional Manager – West Region)

0438 459 679

SARDI

2 Hamra Ave

WEST BEACH SA 5024

PO Box 120

HENLEY BEACH SA 5022

Phone: (08) 8735 1300

Fax: (08) 8723 1941

VMS Administrator

Australian Fisheries Management Authority (AFMA)

Ph: 02 6225 5555

ausvms@afma.gov.au

FISHWATCH

1800 065 522

NOTES:



**Government
of South Australia**

Department of Primary
Industries and Regions